



CITY OF LEWISTON BUSINESS LICENSE FEE SCHEDULE

Fees effective 10/01/2023 through 09/30/2024

BUSINESS & OCCUPATION LICENSE			
License fee based upon number of employees based from or working in Lewiston:			
0-5 Employees \$94.00	9 Employees \$164.00	13 Employees \$232.00	17 Employees \$306.00
6 Employees \$108.00	10 Employees \$180.00	14 Employees \$253.00	18 Employees \$320.00
7 Employees \$129.00	11 Employees \$196.00	15 Employees \$270.00	19 Employees \$338.00
8 Employees \$143.00	12 Employees \$216.00	16 Employees \$285.00	20 or More \$358.00
The license fee for a <u>new business located within the City of Lewiston</u> is \$1 for the first year.			
BUSINESS PREMISES INSPECTION FEE			
\$224.00 (New Applications*)			
*An inspection fee may be required, determined by the Building Official, for the following type of businesses, but not limited to: Adult/child care facilities, alcohol establishments, assembly, automotive/truck repair facilities, barber/beauty shops, food or beverage establishments, grocery/convenience stores, gasoline stations. A change of use or occupancy will also require an inspection through the Building Department Permit Center. Other circumstances of the business premises, not determined at the time of application submittal, may require an inspection with the inspection fee due prior to the continuation of the review process of the application for license.			
BACKGROUND STUDY & FINGERPRINTING			
Child Care Employee Local Background	No Fee		
Security Guard Fingerprints (new applicant)	\$70.00 *		
Solicitor/Peddler Fingerprints	\$70.00 *		
Taxicab Driver Fingerprints (new applicant)	\$70.00 *		
* Fingerprint cards are paid for at and supplied by the Business Licensing Office and completed at the Lewiston Police Department, 1224 F Street. Once completed, the fingerprint card must be returned to the Business Licensing Office for processing through Idaho State Police. All fingerprinting for child care facilities is conducted by Idaho Health & Welfare.			
SEASONAL LICENSES			
Fireworks Stand	\$94.00	(Applications must be received no later than June 1)	
Christmas Tree Vendor	\$94.00	(Permitted from November 15 to December 25)	
SPECIALTY LICENSES			
Commercial Tree Pruner	\$52.00	Event License	\$61.00
Non Profit Solicitation Permit	No Fee	Temporary Vendor (16 days)	\$94.00
Restaurant Patio License Application	\$109.00 (Transfer No Fee)	Bar Patio Application/Transfer	No Fee
TAXICAB INSPECTIONS			
Taxicab Inspection	\$50.00	Taxicab Re-inspection	\$18.00
ALCOHOL BEVERAGE LICENSES			
Retail Liquor License	\$562.50 (Includes Wine)	Retail Wine	\$200.00
Wine by the Drink	\$200.00	Retail Beer Off Premise	\$50.00
Retail Beer On Premise	\$200.00	Alcohol Catering Permit (\$20.00 per day)	\$20.00
<i>Transfer to New Owner – Retail Wine, Wine by the Drink \$10.00 Retail Beer – On & Off Premise \$ 5.00 (per license)</i>			
REPRINT, COPIES & OTHER MISCELLANEOUS FEES			
Copy Request of License (requires mailing)	\$1.00	Change Request on License (excludes renewal)	\$5.00
Certification of License Copy	\$5.00	Operating without a Business License	Double License Fee
Reprint Request of Lost License	\$5.00		