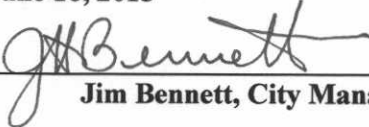


ADMINISTRATIVE POLICY: 15-05
SUBJECT: Use of Cell Phones While Driving
DATE ISSUED: June 16, 2015
DATE EFFECTIVE: June 16, 2015
APPROVED: 
Jim Bennett, City Manager

SECTION ONE: PURPOSE

The purpose of this policy is to augment existing policy regarding the use of cell phones by City of Lewiston employees to address the use of cell phones while driving City vehicles or personal vehicles when engaged in City business.

SECTION TWO: BACKGROUND

The current cell phone use policies in effect for the City of Lewiston do not address the use of cell phones while driving. Individual departments have, however, developed department policies and/or SOPs that do address this subject in one form or another.

It is clear that the use of cell phones while driving is a dangerous practice and has resulted in numerous accidents, injuries and deaths. Whether using a cell phone to place or take calls, for text messaging or to access the Internet, such use is unacceptable while driving a City vehicle or while driving a personal vehicle when engaged in City business. This applies to both City-issued and personal cell phones.

Only in extreme emergencies involving law enforcement and emergency medical services personnel can such use be justified. Even then, it is incumbent upon the Police and Fire Departments to establish department policies for such use and to limit such use to specifically defined emergency situations.

SECTION THREE: IMPLEMENTATION

1. Accordingly, effective this date, City employees shall not use cell phones, hands free or otherwise, for any purpose while driving a City vehicle or while driving a personal vehicle on City business, except as specifically set forth in Section Two of this administrative policy. For the purposes of this policy, the term cell phones shall include tablets, laptops, or any other mobile devices used for communication of any sort.

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