

Lewiston City Library
Library Board of Trustees
Special Meeting | November 9, 2022
Community Room

1. Call to Order: Meeting was called to order at 5:36 pm by Diana Ames
Trustees Present: Diana Ames, Trisha Decker, Josh Brown, Andy Hanson by call-in, Rebecca Snodgrass
Trustees Absent: None
Councilor Liaison Absent: Rick Tousley
Library Staff: Library Director Lynn Johnson, Administrative Assistant Bruno Alvino
2. Recognition of Visitors
 - a. None
3. Approval of additions and deletions to agenda, if any - None
4. Public Comment and correspondence
 - a. None
5. Director's Report
 - a. Report from Director's Summit
 - i. L. Johnson reported on her attendance at the library director's summit and provided an overview of the summit and the timely topics discussed.
 - b. Staffing Update
 - i. L. Johnson reported that R. Schultz has been promoted to the position of Lead Library Assistant and Volunteer Coordinator. RoZanna was previously a part time library assistant. L. Johnson noted that she has worked with HR and the part time position vacated by RoZanna is open now.
 - c. Outreach Vehicle Update
 - i. L. Johnson reported that the vehicle interior is completed and the library is now working on finalizing purchases for the outreach services vehicle to help with programming and its use. This may include a set of winter tires and other necessary items.
6. Unfinished Business
 - a. Library 360 Evaluation Process - Action Item
 - i. The board and director L. Johnson reviewed the forms previously used for the evaluation process and discussed the upcoming process. A list of potential library partners to survey for the review process were selected.
 - ii. Library Director Evaluation Questions Review
 - iii. The board and director L. Johnson briefly reviewed the questions but it was requested that a more thorough review take place at the next regular meeting.

7. Schedule of Upcoming Meetings
 - a. Regular Meeting: November 16, 2022
 - b. Special Meeting: December 7, 2022
 - c. Special Meeting: December 14, 2022

8. Adjournment
 - a. The meeting was adjourned at 6:27 PM