

PARKS AND RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY SEPTEMBER 7, 2022

I. CALL TO ORDER

PRESENT: Commissioners Jim Jenkins, Jill Carlson-Balmer, Larry Kopczynski. Sammy Andrews, Also in attendance were Parks and Recreation Director Tim Barker,
ABSENT: Bill Rowland, Jim Kirk, Linda Glines and Council Liaison Kassee Forsmann.

II. CITIZEN COMMENTS

Brad Manau emailed Mr. Barker a comment concerning electric bikes on the Community Park Trail. Mr. Barker shared that although the Corp of Engineers has a rule against electric modes of transportation of any kind on their dike system they tend not to enforce the rule. Mr. Barker would like to include this as a future discussion item.

III. CONSENT AGENDA

Commissioner Kopczynski made a motion for acceptance of the Minutes from June 15, 2022 as presented, Commissioner Jenkins seconded the motion, all approved.

IV. PRESENTATIONS, COMMUNICATIONS, AND CORRESPONDENCE

A. Department Staff Reports:

Commissioners were sent the monthly report for the months of June and July 2022. No follow up questions.

B. Senior Nutrition Update:

Senior Nutrition has added back a seasonal position to help assist in the kitchen for when a full-time staff member is absent or on vacation. The program received the bid again to continue to provide Senior Nutrition Services to the community through Community Action Partnership. Staff and legal are currently reviewing the agreement and then it will go to city council for final approval for the next three-year term.

V. ACTIVE AGENDA

A. Community Park Open House Overview:

An open house for the Community Park Master Plan was held at Lewiston High School on Tuesday, August 2nd. At the open house, citizens had the opportunity to learn about the project through 10 display board stations that were manned by the consultant team along with city employees. Overall the attendance was good in relation to other open houses that the city has held over the summer months and the input will be utilized in the finalization of the plan.

B. Community Park Draft Master Plan Review and Discussion:

The plan is currently out and available for public comment on the city's website as well as the lewistoncommunitypark.com webpage. Citizens and others have until Friday, September 16th to provide input. City Council will be able to review the plan and provide feedback on October 3rd at their work session and will hear summaries from the consultant team of JUB, Clearwater Financial and the FCS Group. Council will be able to vote on and approve the plan at their October 10 Regular City Council Meeting.

C. Lewiston Parks and Recreation Foundation:

A goal of the department has been to create a foundation to collaborate with the fundraising and development of amenities within the park system as well as the development of the Community Park project. Director Barker will be seeking out community members to assist in the forming of the foundation, and to serve on the board. Barker asked for commission members to provide input on individuals that they felt would be contributing members of the foundation for him to reach out to and to discuss the opportunity. Mr. Barker can serve as a liaison but would not be an official member of the foundation.

D. Bryden Canyon Golf Course Operations:

Last week the city received a 30-day notice from Jeff Briney and Golf Fun, Inc. at Bryden Canyon Golf Course. He noted that the course operations would be turned over to the city on October 1. Since last week Director Barker has met with Jeff and looked at operations and what the city's ability would be to self-manage or to contract out the management of the course. In discussions of his research yesterday with the Mayor, they have decided to further pursue the golf course management company route.

Mr. Barker has made contact with CourseCo who is a golf course management company based out of the San Francisco Bay area, they manage 43 courses in the west and are a reputable company in the industry. The plan moving forward, is that Barker will receive a draft contract from CourseCo as well as details of the services that they provide, to start discussions of getting them onboard and in place to be able to operate on October 1. Mr. Barker only has a small amount of that information currently but will have a plan more clearly in the next few days. As far as an agreement, CourseCo is open to 6 months but they would prefer 12 months, because of how the course is operated in an annual fashion and if we were to change gears mid-year, it could be detrimental to the success of the course this year and moving forward.

VI. OLD BUSINESS

A. Sunset Park Pickleball Court Project update:

The pickleball project is moving forward and soil testing was recently completed. Director Barker and the LC Valley Pickleball Club are still meeting weekly to discuss project updates and Bernardo Wells Architects will soon be creating the bid documents to put the construction out for bid this coming November/December with a planned build in late spring/early summer.

B. Rotary Peace Park Project Update:

The park project is continuing to move forward as a pad and the support posts for the shade sails have all been installed. The club is continuing to fundraise so they are able to move forward with other planned amenities in the park. The club will be holding their 100th anniversary in October and Director Barker said that he would make sure that the commission received an invitation so they can attend, if available.

C. Locomotive Park Winter Spirit Project Update

Director Barker deferred to Commissioner Kopczynski to provide an update related to work at Locomotive Park that the commission approved to be partially paid for using Park Reservation Funds. Commissioner Kopczynski said that Winter Spirit is working on the pavers that will help with the mud problem from the sheer number of people and weather that happens during the season. They also plan to build a concession stand before opening night. Decorating the park will begin October 8.

VII. COUNCIL LIAISON COMMENTS

Commission Council Liaison Kasse Forsmann was not present

VIII. NEXT MEETING

Wednesday October 19 at the Lewiston Community Center.

IX. FUTURE AGENDA TOPICS AND IMPORTANT MEETING DATES

- A. Community Park Master Plan Review with City Council October 3
- B. Community Park Master Plan Adoption with City Council October 10
- C. Joint Meeting with the Modie Park Conservancy October 19
- D. Park and Open Space Master Plan

X. ADJOURNMENT

Commissioner Kopczynski made a motion to adjourn all approved.

Linda Rape
Recording Secretary

September 27th, 2022
Date