

October 7, 2021

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Chair Ross called the meeting to order at 10:03 a.m.

Historic Preservation meetings are recorded live. To view the full video, go to <https://livestream.com/lewiston> and select City Events/Miscellaneous Events.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Dennis Ohrtman (in person); Ed King (in person); Ged Randall (ZOOM); Leah Boots (in person); Vikky Ross (in person); Brett Gile (in person); Greg Follett, Vice Chair (in person)

COMMISSIONERS EXCUSED: None.

STAFF MEMBERS PRESENT: Aaron Butler, IT (remote); Katie Hollingshead, Assistant Planner

CITY COUNCIL LIAISON PRESENT: Kathy Schroeder, Mayor Pro-Tem

GUESTS: Catherine Starr, Castellaw Kom Architects

II. APPROVAL OF SEPTEMBER 2, 2021 REGULAR MEETING MINUTES

Commissioner's Gile and Randall moved and seconded, respectively, to approve the September 2, 2021 regular meeting minutes. The motion passed 7-0.

III. CITIZEN COMMENTS

None.

IV. NEW BUSINESS

1. **Certificate of Appropriateness (with Public Comment), West End Historic District, 861 Main Street - Exterior Façade Remodel with Window Signage:** Chair Ross asked staff for the report. Staff Hollingshead reviewed the application that had been submitted plus photos of the existing site and the architect's renderings of the proposed changes. Chair Ross asked if the applicant or a representative for the

applicant was present and Ms. Catherine Starr introduced herself as a representative from Castellaw Kom Architects on behalf of the applicant, Tanguay Plumbing. Chair Ross asked if Ms. Starr had any additional information to provide and Ms. Starr said that she did not unless the Commission had questions. Chair Ross asked if there were any citizens in the audience who wished to provide comments and there were none. Chair Ross asked Staff if any comments had been called or emailed in prior to the meeting and Staff Hollingshead said that there were none. Chair Ross directed the Commission to the review sheet. The Commission found that the application was either compliant or not applicable in all categories. The Commission discussed Section L, #3 and asked Ms. Starr if the applicant had chosen the outside lights yet and she responded that the lights had not been chosen yet. The Commission asked that a Condition of Approval be added to the Certificate of Appropriateness regarding Section L, #3, "Modern fixtures should be compatible with the historic building and its surroundings in terms of size, scale and color." The Commission discussed Section L, #5 and asked Ms. Starr if the font shown on the architect rendering was the final font for the window signage. Ms. Starr said that she was not sure if that was the finalized choice. The Commission asked that a Condition of Approval be added to the Certificate of Appropriateness regarding Section L, #5 "Use of signs that are compatible with and do not overwhelm the architecture of the building and district. Avoid plastic signs if possible. Consistent size and placement of signage contributes to unification of the downtown area.". Staff Hollingshead said that she would add both of those items to the letter and would forward those items to the Commission once received from the applicant. Commissioner Ohrtman moved to approve the Certificate of Appropriateness for the façade remodel and window signage at 861 Main Street with the conditions of approval regarding Section L, #3 and L, #5. Commissioner Randall provided the second and the motion passed 7-0.

V. OLD BUSINESS

1. UPDATE FROM THE SIDEWALK VAULT COMMITTEE: Chair Ross let the Commission know that she had sent the report that had been presented at the September meeting to staff to forward to department heads and asked Staff Hollingshead for an update. Staff Hollingshead told the Commission that she had forwarded the report to Laura Von Tersch in Community Development and Dustin Johnson in Public Works and had received input back from Director Von Tersch but not from Director Johnson. Staff Hollingshead also stated that Community

Development staff was working on consolidating the inventory lists into one document. Staff Hollingshead said that she would follow up with Director Johnson to get his feedback. Chair Ross said that once feedback had been received from Director Johnson and distributed to the subcommittee, she would like to set up a meeting to determine next steps with the City. Commissioner King asked if he could join the subcommittee as he is finding the research on the vaults to be very interesting and would like to continue to help. Chair Ross asked staff to add Commissioner King to the Sidewalk Vault subcommittee and to send herself, Commissioner King and Commissioner Ohrtman the feedback from directors once it had been collected.

2. **UPDATE FROM THE PLAQUES PROJECT COMMITTEE:** Commissioner King shared with the Commission that he had visited all the buildings currently on the Historic Walking Tour map and had noted which buildings do and don't have plaques on the building. Commissioner King did comment that during his walk around he did notice that some of the buildings on the tour are not in the best shape and that there are other buildings that are in great shape that are not listed on the walking tour. Commissioner King stated that a future project might be an update to the Walking Tour Map. The Commission discussed funding mechanisms and gathering information for a spring grant application and presentation to City Council asking for matching funds in the summer if the grant application is successful. The Commission also discussed partnerships with other agencies and asked staff to invite a representative from the Historical Society and Steven Branting to the November meeting to discuss further.
3. **ORCHID AWARDS PLANNING:** Chair Ross reminded the group that the Commission had chosen to move the Orchid Awards to May and that tentatively looking at a May 2022 date. Commission discussed whether or not to send out a newsletter in December or January to try and garner some interest and nominations. The Commission discussed buildings that had undergone renovations in the past two years that might qualify for nominations.

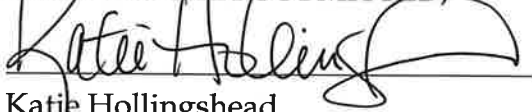
- VI. **COMMISSIONER COMMENTS:** Mayor Pro-Tem Schroeder brought up that a Citizen had contacted her regarding the Train at Locomotive Park and the need for the Train to be painted. Staff and Commissioners discussed that this was a situation for the Parks & Rec Department to deal with, not the Historic Preservation Commission.
- VII. **STAFF-COMMISSION COMMUNICATIONS:** Staff Hollingshead asked for a head count for the November meeting and let the Commission know there would be a Certificate of Appropriateness on the agenda. Staff Hollingshead gave dates for proposed code amendments for Chapter 19.5 and Normal Hill Heritage Overlay Zone going in

front of City Council and Planning & Zoning Commission. Staff Hollingshead invited the Commission to attend either of those upcoming meetings if they would like. Chair Ross asked Staff Hollingshead to include her on the Zoom link for the Planning & Zoning Commission meeting and Staff Hollingshead said that she would. Staff Hollingshead reviewed the advertising items that were being pushed out for the two open Commission seats and asked the Commission if they would be okay with her mailing a flier out to all residents in the Normal Hill Heritage Overlay Zone to hopefully garner some applications. The Commission agreed that a mailing would be a good idea.

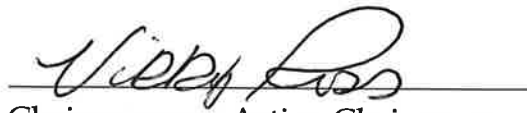
VIII. **ADJOURN**

There being no further business, Commissioner Ohrtman moved to adjourn and Commission Boots provided the second, motion passed 7-0. The meeting of the Historic Preservation Commission was adjourned at approximately 12:07 p.m.

RESPECTFULLY SUBMITTED,



Katie Hollingshead
Recording Secretary



Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this 4TH day of November, 2021.