

September 1, 2022

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Chair Ross called the meeting to order at 10:00 a.m.

Historic Preservation meetings are recorded live. To view the full video, go to <https://livestream.com/lewiston> and select City Events/Miscellaneous Events.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Vikky Ross, Chair; Dennis Ohrtman (at 10:02 a.m.); Ged Randall; Leah Boots; Laurinda Riggs; Ed King;

COMMISSIONERS EXCUSED: Greg Follett, Vice Chair; Lisa Hasenoehrl; Peggy Heuskinveld

STAFF MEMBERS PRESENT: Aaron Butler, IT (remote); Katie Hollingshead, Assistant Planner; Alannah Bailey, Engineering Supervisor; Joel Plaskon, City Planner

CITY COUNCIL LIAISON PRESENT: None

GUESTS: Russell Holter, Cultural Reconnaissance; Susan Beeman, Cultural Reconnaissance

II. APPROVAL OF AUGUST 4, 2022 REGULAR MEETING MINUTES

Commissioners Randall and Riggs moved and seconded, respectively, to approve the August 4, 2022 regular meeting minutes. The motion passed 5-0 (Commissioner Ohrtman arrived after the vote).

III. CITIZEN COMMENTS

Kevin Messick, K&G Construction, 625 D Street. Mr. Messick presented some concept ideas for a potential remodel and addition at 625 D Street and asked for the Commission's input before he made a decision to pursue the project or not. The Commission verbally agreed that they liked the concept design and looked forward to Mr. Messick's formal submission for Certificate of Appropriateness.

IV. NEW BUSINESS

1. **CERTIFICATE OF APPROPRIATENESS REVIEW -NORMAL HILL HERITAGE OVERLAY ZONE, 417 2ND AVENUE:** Staff Hollingshead reviewed the application that had been submitted for exterior improvements including an ADA ramp and window installation and replacement. The Commission discussed the different elements of the exterior remodel. Commissioner Randall stated that he was glad to see the upgrade to the ADA access as the current ramp is inadequate. Chair Ross walked the Commission through the review sheet. The Commission found the project to be in compliance with factors 1, 3, 4 and 6 and found that factors 2, 5 and 7 did not apply to the project. Commissioners Ohrtman and Randall moved and seconded, respectively, to approve the Certificate of Appropriateness. Motion passed 6-0.
2. **HISTORIC PRESERVATION PLAN DISCUSSION AND REVIEW WITH CONSULTANT RUSSELL HOLTER:** Staff Hollingshead reviewed the information that had been provided by Mr. Holter in the meeting packet from the survey results and the suggestions for Objectives and Actions from the Commission. Mr. Holter went over the information that had been collected from the survey and the goals that had been developed based on that information. Mr. Holter asked for the Commission to discuss the proposed goals, objectives and actions that he had provided and that the Commissioners had individually come up with. Commissioner Ohrtman offered some "English teacher corrections" in regards to names of buildings, places and people.
Staff Hollingshead read through the suggestions that the Commissioner's had submitted and commented that some of the suggestions would be appropriate for the Preservation Plan and some of the suggestions would be better to be added to the Commissions Priority Plan as work items. The Commission discussed Education as a Plan Objective and what sorts of actions could be done in conjunction with that objective and which of those actions might be appropriate for the Commission's priority plan/work plan. Commissioner King stated that he would like to see more advocacy done by the Commission. Chair Ross asked Mr. Holter for his take on the advocacy role of the Commission. Mr. Holter stated that the Commission should find ways to support the other organizations that are charged with advocacy in Lewiston, such as the Nez Perce Historical Society and Beautiful Downtown Lewiston. The Commission discussed Protection and Preservation as a Plan Objective and what sorts of actions could be done in conjunction with that objective and which of those actions might be appropriate for the Commission's priority plan/work plan. The Commission discussed several areas of advocacy that Commissioners would like to pursue or have the Commission take on a larger role in. Staff will add a third goal to the Preservation Plan goals and objectives of Advocacy and include defining

advocacy for the Commission, how the advocacy role is covered in both City and State Code, how the Commission can communicate and utilize other organizations to further advocacy for historic preservation and the preservation of historic buildings. Staff will summarize the Commission's ideas and send those to Mr. Holter and Ms. Beeman for inclusion in the Preservation Plan. The Commission also directed staff to include the Priorities Plan on a future agenda so that the work plan can be updated.

V. OLD BUSINESS

1. **PLAQUES PROJECT SUB-COMMITTEE:** Staff Hollingshead let the Commission know that the Commission's grant application had been successful and that a \$1500 Community Enhancement Grant had been awarded by the Idaho State Historical Society to the Lewiston Historic Preservation Commission for the Plaques Project. Staff stated that included in the meeting packet was the draft letter, as discussed at the previous meeting, along with the list of twenty-three (23) buildings, their owners and the associated businesses. Staff confirmed that the subcommittee would need to follow open meeting law and that that information had been emailed to the Commission in August. Staff stated that Commissioner Heusinkveld would be reaching out with some proposed meeting dates and staff would get the agenda and notices prepared.

VI. **COMMISSIONER COMMENTS:** Chair Ross passed around a folder that had previously been produced by the Historic Preservation Commission in the past. Chair Ross mentioned the folder in her suggestions for the Preservation Plan and outreach to realtors. Staff Hollingshead said that she would do some research and see if she could locate the digital version.

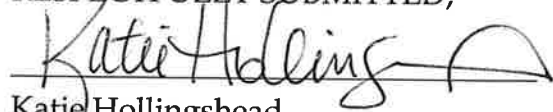
VII. **STAFF-COMMISSION COMMUNICATIONS:** Staff asked for a head count of attendance at the October regular meeting. All Commissioners in attendance said they would be there. Staff Plaskon let the Commission know that the Comprehensive Plan rewrite would be starting soon and encouraged the HPC to be an active participant as there is currently no coverage of the Historic District or Overlay Zone in the existing Comprehensive Plan.

VIII. ADJOURN

There being no further business, Chair Ross asked for a motion to adjourn. Commissioners Randall and Ohrtman moved and seconded, respectively to adjourn the

meeting of the Historic Preservation Commission at approximately 11:51 a.m. Motion passed 5-0.

RESPECTFULLY SUBMITTED,



Katie Hollingshead
Recording Secretary



Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this 6th day of October, 2022.