

August 4, 2022

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Vice Chair Follett called the meeting to order at 10:10 a.m.

Historic Preservation meetings are recorded live. To view the full video, go to <https://livestream.com/lewiston> and select City Events/Miscellaneous Events.

I. CALL TO ORDER

COMMISSIONERS PRESENT: Greg Follett, Vice Chair; Dennis Ohrtman; Ged Randall; Leah Boots; Laurinda Riggs; Lisa Hasenoehrl (at 10:12 am); Peggy Heuskinveld

COMMISSIONERS EXCUSED: Ed King; Vikky Ross, Chair;

STAFF MEMBERS PRESENT: Aaron Butler, IT (remote); Katie Hollingshead, Assistant Planner;

CITY COUNCIL LIAISON PRESENT: None

GUESTS: Michell Radamaker, Clever Fox Architecture; Dustin Johnson, Public Works Director.

II. SELF-RECOGNITION AND CURE OF OPEN MEETINGS LAW VIOLATION:

Staff let the Commissioner's know that there had been an item on the July 7, 2022 agenda (United States Department of the Interior - Bureau of Reclamation letter) that had not been listed as an action item and that the Commission had voted on the item. Commissioner Randall had realized this might be a violation at the end of the meeting and had asked staff to confirm if it was or not with the City legal department. Staff did confirm that taking a vote on an agenda item not listed as an action item was a violation of the open meetings law. The Commission recognized the violation and the item is correctly listed as an action item on the August 4, 2022 agenda.

III. APPROVAL OF JULY 7, 2022 REGULAR MEETING MINUTES

Commissioners Boots and Randall moved and seconded, respectively, to approve the July 7, 2022 regular meeting minutes. The motion passed 6-0 (Commissioner Hasenoehrl arrived after the vote).

IV. APPROVAL OF JULY 21, 2022 SPECIAL MEETING MINUTES

Commissioners Ohrtman and Randall moved and seconded, respectively, to approve the July 21, 2022 regular meeting minutes. The motion passed 7-0.

V. **CITIZEN COMMENTS**

None.

Commissioner Ohrtman moved that item 2 under new business (Certificate of Appropriateness for 815 D Street) be moved to item 1 to accommodate the applicant's representative, Michell Radamaker from Clever Fox Architecture, who was in attendance at the meeting. Commissioner Randall provided the second and the motion carried 7-0.

VI. **NEW BUSINESS**

1. **CERTIFICATE OF APPROPRIATENESS REVIEW -WEST END HISTORIC DISTRICT - 815 D STREET, N:** Staff reviewed the application that had been submitted and introduced the applicant's representative, Michell Radamaker from Clever Fox Architecture. Staff did let the Commission know that a new address would be assigned for the new construction. Vice Chair Follett led the Commission through the worksheet, concentrating on Section M and design guidelines for New Construction within a Historic District. The Commission found the application to be compliant with criteria M-2, M-4, M-5 and M-6. All other criteria were determined to not apply to the project. Commissioner Randall asked if a copy of the address letter with the new address could be added to the Certificate of Appropriateness so that both addresses would show. Staff said they would include the letter. Commissioners Ohrtman and Randall moved and seconded, respectively, to approve the Certificate of Appropriateness. Motion passed 7-0.
2. **CERTIFICATE OF APPROPRIATENESS REVIEW - WEST END HISTORIC DISTRICT - 325 MAIN STREET:** Staff Hollingshead reviewed the application and reminded the Commission that this was a re-review of a Certificate of Appropriateness that the Commission had denied in 2021. The applicant applied for a sign variance with the Planning & Zoning Commission, and was subsequently granted a variance allowing for more signage than is otherwise allowed in the West End Historic District but not as much as the applicant had originally installed. The applicant had removed a portion of the signage to be in compliance with the granted sign variance. Vice Chair Follett let the Commission through the worksheet, concentrating on Section L and the design guidelines for signs. Commissioner

Ohrtman suggested that the Commission find that the application was compliant with criteria L-5 because to do otherwise would just continue to prolong the process. Commissioner Ohrtman stated that the applicant had gone through the variance process and had been granted the variance and that the Commission should respect the decision of the Planning & Zoning Commission. Commissioner Randall stated that he disagreed with the Planning & Zoning Commission's decision on the variance and still believed that the signage was out of place and inappropriate. Commissioner Heusinkveld asked if the Planning & Zoning Commission had asked for the HPC's opinion or input on the application. Staff Hollingshead said that the original application, the denial of the Certificate of Appropriateness, the public input and the meeting minutes had all been provided to the Planning & Zoning Commission as part of the variance application. Staff also stated that the Planning & Zoning Commission has to follow very strict criteria that comes from the Idaho State Code when reviewing and approving or denying variance applications. Commissioner's Ohrtman and Boots moved and seconded, respectively, to approve the Certificate of Appropriateness. Motion passed 6-1.

Staff Hollingshead suggested to the Commission that they move item 1 under old business (Downtown Master Plan Update with Public Works Director Dustin Johnson) before items 3 and 4 of new business, since those items were discussion items and Director Johnson was in attendance to present to the Commission. Commissioners Ohrtman and Randall moved and seconded to move item 1 to accommodate Director Johnson. Motion passed 7-0.

VII. OLD BUSINESS

1. Director Johnson handed out a flier on the Downtown Lewiston Infrastructure Scoping Study 2022 and walked the Commission through what had occurred since he had last presented to the Commission. Director Johnson discussed the stakeholder group and a work session that had been held earlier in the week with that group to garner feedback on a number of design and concept items. The consultant will hopefully have recommendations ready for a City Council work session in late October and then the project should go straight into design. Director Johnson spoke to the possibility of the Historic Preservation Commission participating in outreach regarding the sidewalk vaults once design on the project has begun.
2. UNITED STATES DEPARTMENT OF THE INTERIOR - BUREAU OF RECLAMATION LETTER: Staff Hollingshead said that this was the same item as listed on the July 7, 2022 agenda, but was now correctly listed as an action item. Staff

asked if there was any additional discussion the Commission wanted to have on this item. Commissioner Randall moved that the Historic Preservation Commission participate and Commissioner Heusinkveld provided the second. Motion passed 7-0.

3. **PLAQUES PROJECT DISCUSSION AND POSSIBLE SUB-COMMITTEE FORMATION:** Staff Hollingshead handed out the draft letter to property owners and business owners that she had prepared. Staff let the Commission know that there were 75 property and business owners based on Nez Perce County property records and City of Lewiston business licenses. Staff asked for any feedback from the Commission on the draft letter. Staff then turned the floor over to Commissioner Heusinkveld who had been doing some work on the project. Commissioner Heusinkveld stated that she had been in contact with Steven Branting and that he has information on all 23 of the properties and proposed that the Commission form a subcommittee to work on a style guide for the information formatting and number of photos to be included for each property. Commissioner Ohrtman added that he would like to keep the information “readable” for the general public and not have it be too flowery. Commissioner Boots added that the subcommittee would need to determine two items; 1. How much information is put on the plaque itself and 2. How much information is included in the QR code. Staff Hollingshead asked for volunteers for the subcommittee. Commissioner’s Boots, Randall and Heusinkveld all volunteered. Commissioner Randall asked Commissioner Heusinkveld if she would Chair the committee and she said yes. Staff Hollingshead told the subcommittee she would confirm the rules the committee would need to follow in regards to Open Meeting Law with the legal department and would send out that information to the Commission as a whole.

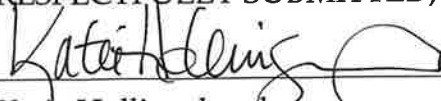
VIII. **COMMISSIONER COMMENTS:** None.

IX. **STAFF-COMMISSION COMMUNICATIONS:** None.

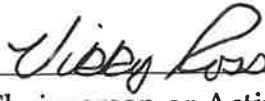
X. **ADJOURN**

There being no further business, Vice Chair Follett asked for a motion to adjourn. Commissioners Ohrtman and Randall moved and seconded, respectively to adjourn the meeting of the Historic Preservation Commission at approximately 11:04 a.m. Motion passed 7-0.

RESPECTFULLY SUBMITTED,



Katie Hollingshead
Recording Secretary



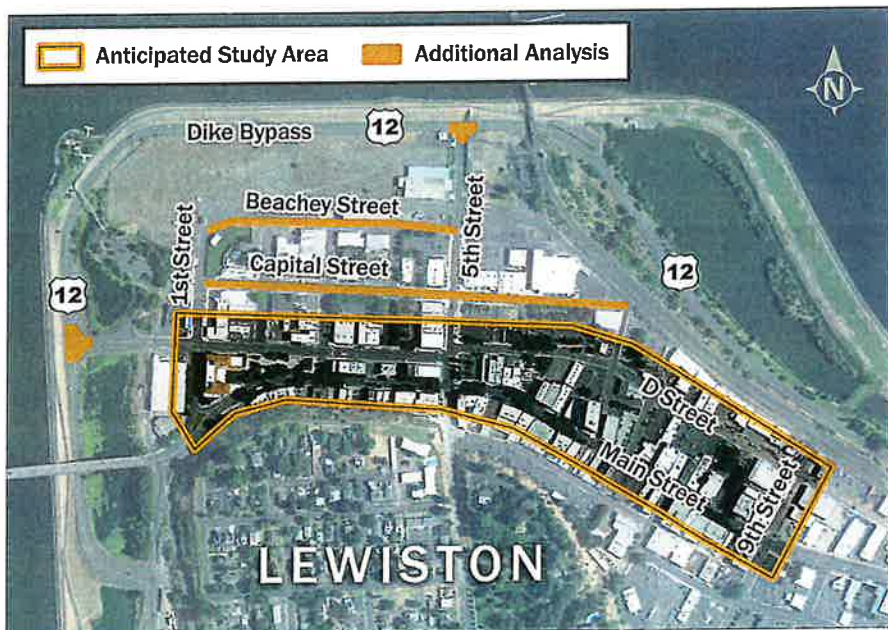
Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this 1st day of September, 2022.



Downtown Lewiston Infrastructure Scoping Study 2022

The City of Lewiston is conducting an Infrastructure Scoping Study to identify the geographic limits and scope of an upcoming downtown project to construct needed downtown infrastructure improvements. Since 2008, the City has completed studies for storm drainage, water system repairs, sanitary sewer repairs, traffic circulation, and street improvements. The current study team will identify and prioritize the essential improvements and costs from each of the original studies and transition them into an implementable downtown project.



Study Area

The anticipated planning study area, from approximately Main Street to D Street and from 1st Street to 9th Street (shown in the map above), will be the primary focus of assessment and design for this scoping study. Additional areas will be analyzed, including Beachey Street, Capital Street, and the D Street and 5th Street intersections with the Dike Bypass, to ensure that recommendations for Main or D Streets do not conflict with any existing or future improvements to the adjacent street network.

Timeline



Stakeholder Input

The project team is working with key stakeholders and will provide an opportunity for them to review and provide feedback on the recommendations identified during the scoping study. The study team will use this feedback to develop a solution that reflects the community's needs.

PROVIDED BY DPM DIRECTOR JOHNSON; RESPONSE TO REQUEST # 2005-0001