

July 7, 2022

The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Chair Ross called the meeting to order at 10:01 a.m.

Historic Preservation meetings are recorded live. To view the full video, go to <https://livestream.com/lewiston> and select City Events/Miscellaneous Events.

I. **CALL TO ORDER**

COMMISSIONERS PRESENT: Vikky Ross, Chair; Greg Follett, Vice Chair; Dennis Ohrtman; Ged Randall; Leah Boots; Laurinda Riggs; Ed King (at 10:03 am); Peggy Heuskinveld

COMMISSIONERS EXCUSED: Lisa Hasenoehrl;

STAFF MEMBERS PRESENT: Aaron Butler, IT (remote); Katie Hollingshead, Assistant Planner;

CITY COUNCIL LIAISON PRESENT: Kathy Schroeder

GUESTS: None.

II. **APPROVAL OF JUNE 2, 2022 REGULAR MEETING MINUTES**

Commissioners Follett and Randall moved and seconded, respectively, to approve the June 2, 2022 regular meeting minutes. The motion passed 7-0 (Commissioner King arrived after the vote).

III. **CITIZEN COMMENTS**

None.

IV. **NEW BUSINESS**

1. **UNITED STATES DEPARTMENT OF THE INTERIOR - BUREAU OF RECLAMATION LETTER:** Staff Hollingshead said that the letter provided in the packet had been received by the Community Development Department from the United States Department of the Interior, Bureau of Reclamation, and was an invitation to participate in the development of an Idaho statewide programmatic agreement concerning cultural resources. Staff stated that she wanted to present the item to the Historic Preservation Commission to see if the Commission had any

interest in participating. Staff stated that she did not know how involved the participation might be but that the letter states that participation may include providing comments on the draft programmatic agreement, attending virtual meetings to discuss the development of the programmatic agreement, or becoming a concurring party and staying involved after the programmatic agreement is executed. The Commission discussed wanting to be involved and how involvement might affect future grant opportunities. Commissioners Randall and King motioned and seconded, respectively to have the HPC participate. The motion passed 8-0.

V. OLD BUSINESS

1. PLAQUES COMMITTEE: Staff Hollingshead went over the application for the Idaho State Historical Society Community Enhancement Grant with the Commission. Staff reminded the Commission that this would be the last opportunity for review before the application was submitted and asked if there was any last minute feedback. Staff included the letters of support from the Nez Perce County Historical Society and Steven Branting, as well as a copy of the walking tour map and spreadsheet of the 23 proposed properties to be signed. Staff asked the Commission to start thinking about preparing for the next steps that would need to be taken if the Commission was awarded the grant monies since there was a relatively short period of time to execute and provide reporting on the money spent and activities funded to the Idaho State Historical Society. The Commission discussed what information should be included on the plaques and reaching out to Steven Branting for what information he already has available in PDF format. Commissioner Heuskinveld volunteered to review the information to see if there were any buildings the Commission would need to do further research on. Staff Hollingshead will reach out to Steven Branting for what information he already has. Staff Hollingshead will also draft a letter for building and business owners informing them of the project for the Commission to review at the August meeting.

2. LETTER TO COUNTY BOARD OF COMMISSIONERS REGARDING COURTHOUSE: Staff just reminded the Commission that there were three (3) Commissioners who had not signed the letter yet and to do so before leaving the meeting so that the letter could be mailed.

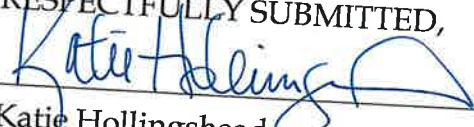
VI. COMMISSIONER COMMENTS: Chair Ross asked if any updates on the sidewalk vaults had been received from Public Works and staff said Public Works Director, Dustin Johnson, would be in attendance at the August meeting to provide an update.

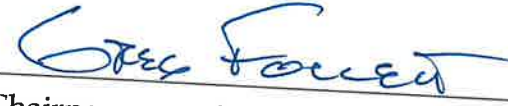
Commissioner Randall pointed out that the Commission had just voted on participating in the Bureau of Reclamation's programmatic agreement development but that that agenda item had not been listed as an action item. Commissioner Randall asked staff to confirm if that was an open meeting violation. Staff said she didn't know but would contact the City's legal department to confirm and could add the item to the August agenda for another review.

VII. STAFF-COMMISSION COMMUNICATIONS: Staff Hollingshead said that she had one confirmed Certificate of Appropriateness review for the August meeting and one that she was waiting on paperwork for. Staff asked for a show of hands for who would be able to attend the August meeting. Chair Ross stated she may be out of town for that meeting. Vice Chair Follett said he planned to be in attendance and could chair the meeting in Chair Ross's absence. All other Commissioners in attendance planned on being at the August meeting.

VIII. ADJOURN
There being no further business, Chair Ross asked for a motion to adjourn. Commissioners Randall and Boots moved and seconded, respectively to adjourn the meeting of the Historic Preservation Commission at approximately 10:37 a.m. Motion passed 8-0.

RESPECTFULLY SUBMITTED,


Katie Hollingshead
Recording Secretary


Chairperson or Acting Chairperson
Historic Preservation Commission

Approved this 4th day of August, 2022.

