

PARKS AND RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY MARCH 17, 2021

I. CALL TO ORDER

PRESENT: Commissioners Jim Jenkins, Bill Rowland, Jill Carlson-Balmer, Larry Kopczynski and Jim Kirk, also in attendance were Parks and Recreation Director Tim Barker, and Council Liaison Kevin Kelly. Guests Steve Lisenbee, Sam Charles, Cary and Tom Seale, and Holly Munn were all present to add context and support to the proposed Pickleball project.

ABSENT: All Present

II. CITIZEN COMMENTS

No citizen comments, the guests were there to speak to the Pickleball court proposal covered in the active agenda.

III. CONSENT AGENDA

Commissioner Jenkins made a motion for acceptance of the Minutes from February 17, 2021 as presented, Commissioner Rowland seconded the motion, all approved.

IV. PRESENTATIONS, COMMUNICATIONS, AND CORRESPONDENCE

A. Department Staff Reports:

Commissioners were sent the monthly report for February 2021. No follow up questions.

B. Senior Nutrition Update:

Staff is preparing to re-open the Senior Nutrition meal site Monday, April 5th.

V. ACTIVE AGENDA

A. Pickleball Proposal and Discussion (Action Item)

Commission members received a proposal from the LC Valley Pickleball Club. The club's proposal includes reconstruction of the six pickleball courts currently in place and adding three additional courts at Sunset Park. The Club is making this request due to the deterioration of the base on the current courts which has led to play there becoming increasingly hazardous. They have also included in their proposal that the basketball court currently onsite be converted to 3 additional pickleball courts. LC Valley Pickleball Club would like to partner with the City of Lewiston in raising funds through grants, fund raisers and through the use of general fund tax dollars. The proposed schedule for construction would be for the summer of 2022.

Commissioner Jenkins made the motion to offer the Commission's support in the proposed changes to the current pickleball court at Sunset Park, Commissioner Kopczynski seconded the motion, all approved.

VI. OLD BUSINESS

A. Parks and Open Space Master Plan Neighborhood Input Update

There has been no movement since the last meeting with this project. Staff are now looking to create additional efforts to receive public input by combining the information with other projects, outside of the interactive page on the website.

B. Community Park Development Update

a. Parking Lot and Amenity Project

JUB is working on the design for this project. The City recently approved an amendment to the original agreement to add 4 additional tasks to the project which includes south concept layout, parking lot and bathroom design, courts and fitness area design and bidding.

b. Landscape Architect RFQ

The RFQ has been completed and will be advertised beginning March 23rd. The due date will be April 22nd. We will be reviewing and ranking submittals from March 26th- May 5th with interviews occurring the week of May 17th. Director Barker has asked for a volunteer from the Commission to participate in that review and interview process, Commissioner's Balmer and Kopczynski volunteered.

c. Land and Water Conservation Fund Conversion

The process has restarted to work on conversion of properties through the Tri-Partnership with the National Park Service. Before submitting the final plat to the city in 2020 there were negotiations with the other partners at the site to swap land for the benefit of the partnership. A portion of the property we swapped was under the 6F designation with LWCF, we must go through the process of conversion to stay in compliance with our grant requirements. With this adjustment, we are taking advantage of the opportunity to convert other areas in an attempt to maximize our unencumbered land to the north. This will open up our options for future development, which would not require it to be for outdoor recreation use specifically as is all other LWCF properties. This conversion process should be completed within the next 6 months and may take as long as 2-3 years for it to be signed off on by the National Park Service.

C. Bryden Canyon Golf Course Update

The city has created an MOU with the current operator at the Bryden Canyon Golf Course that identifies projects that the city would like to see completed. Once completed, the city would consider negotiating a new contract with the current operator at the course instead of opening it up for a competitive bid process. Director Barker will present an update of the negotiations to City Council at their April 5th work session.

D. Vacant Commission Member Positions

Mr. Barker has been contacted by someone interested in one of the vacant Commission spots and has forwarded him an application. The Director reminded the Commissioners to be actively seeking to fill the open positions.

VII. COUNCIL LIAISON COMMENTS

Councilman Kelly said he was in support of the Commission moving forward with the LC Valley Pickleball Club's proposal.

VIII. NEXT MEETING

Wednesday April 21st at the Lewiston Community Center.

IX. ADJOURNMENT

There being no further business Commissioner Kopczynski made the motion to adjourn the meeting Commissioner Rowland seconded all approved meeting was adjourned at 6:15 PM

Linda Rape
Recording Secretary

March 18, 2021
Date