

PARKS AND RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY MARCH 16, 2022

I. CALL TO ORDER

PRESENT: Commissioners Jim Jenkins, Jill Carlson-Balmer, Larry Kopczynski. Jim Kirk, Sammie Andrews also in attendance Parks and Recreation Director Tim Barker.
ABSENT: Commissioner Bill Rowland, and Council Liaison Kassie Forsmann

II. CITIZEN COMMENTS

No citizen comments

III. CONSENT AGENDA

Commissioner Kopczynski made a motion for acceptance of the Minutes from February 16, 2022 as presented, Commissioner Kirk seconded the motion, all approved.

IV. PRESENTATIONS, COMMUNICATIONS, AND CORRESPONDENCE

A. Department Staff Reports:

Commissioners were sent the monthly report for February 2022. No follow up questions.

B. Senior Nutrition Update

The Federal Senior Nutrition Meal Program hit its 50th anniversary this month. This is the Federal program that subsidizes through Community Action Agency the Parks and Recreation Department's Senior Nutrition Program. The Parks and Recreation Department took over the program from LCSC in 2007. The anniversary and on-site program was highlighted this week in the Lewiston Morning Tribune. The meal site currently serves up to 50 on site meals Monday through Wednesday and 80 home delivered meals Monday through Friday.

V. ACTIVE AGENDA

A. Naming Rights Policy Review

The Naming Rights Policy was brought up for discussion last month. Director Barker asked the Commission to review and bring back to the meeting any changes they felt were needed. The Commission after discussing the current Naming Rights Policy felt that it left room for the Commission to consider naming rights when presented with different situations. Commissioner Kopczynski made a motion to keep the current Naming Right Policy, Commissioner Kirk seconded the motion, all approved.

B. Winter Spirit Update and Request

Commissioner Kopczynski representing Winter Spirit provided an update to the Commission on the project that Winter Spirit is wanting to complete before next season. He provided an overview of the project which is a concession stand and pavers to alleviate the mud at Locomotive Park. A request was made by Commissioner Kopczynski to the Parks and Recreation Department to fund \$20,000 dollars of the projected \$100,000 cost of the project. Commissioner Andrews made a motion to support the project with the requested funds coming from sources that Mr. Barker considers most appropriate. Commissioner Kirk seconded the motion, all approved with Commissioners Kopczynski and Jenkins abstaining from the vote.

VI. OLD BUSINESS

A. Community Park Parking Lot Phase 1 and 2 Update

The restrooms at the parking lot are open for public use at this time. Amenities for phase 2 are in the final design process and will either be purchased through Sourcewell (a cooperative purchasing agreement) or through a competitive bidding process. The anticipated construction start date for the amenities is June of this year, which will also include the installation of landscaping at the site.

B. Community Park Master Plan Update

JUB and Director Barker recently provided an update to the City Council related to the progress that has been made on the Master Plan. Next month, staff and consultants will be presenting an interactive website for residents to view and comment on the plan and show visuals to the council on proposed amenities at the site. In May, they will present to council the anticipated development, maintenance and operation costs, as well as the economic impact that is expected to occur locally because of the amenities and use at the site. Additionally, consultants and Barker will propose funding mechanisms to pay for the development of the site. The master plan project is anticipated to be completed sometime in May.

C. Park and Open Space Master Plan

No update provided related to the Park and Open Space Master Plan other than the city is continuing to provide an opportunity for citizens to comment on the current and proposed projects identified in the current plan.

VII. COUNCIL LIAISON COMMENTS

No comments Councilor Forsmann was not present

VIII. NEXT MEETING

Wednesday April 20th at the Lewiston Community Center 5:00PM.

IX. FUTURE AGENDA TOPICS

- A. Park and Open Space Master Plan citizen and commission input sessions
- B. Park Reservation Account (April)
- C. Pickleball Courts Expansion

X. ADJOURMENT

There being no further business Chairman Carlson-Balmer asked for a motion to adjourn at 6:00PM Commissioner Kopczynski made the motion to adjourn all approved.

Linda Rape
Recording Secretary

Date
March 22, 2022