

FEBRUARY 22, 2021

T HE CITY COUNCIL OF THE CITY OF LEWISTON, IDAHO, met in a Regular meeting on Monday, February 22, 2021, at the Lewiston City Library, 411 D Street. Mayor Collins called the meeting to order at 6:00 p.m.

I. ROLL CALL

Councilors Present: Collins; Schroeder; Blakey; Bradbury; Kelly; Miller.

Councilors Excused: Pernsteiner.

II. PLEDGE OF ALLEGIANCE

Mayor Collins led the Pledge of Allegiance.

III. CITIZEN COMMENTS: *Provides an opportunity for citizens to address the council on agenda items or other items they wish to bring to the attention of the council. Citizens are encouraged to discuss operational issues in advance with the city manager. In consideration of others wishing to speak, please limit your remarks to three minutes.*

John Michael addressed homelessness. He said with no warming shelter to keep people warm and safe, he lost a friend this year due to exposure. Secondly, Mr. Michael encouraged staff and residents to move away from using chemicals in the parks and on lawns as the butterfly population is diminishing. Finally, he stressed that the New York Times has indicated that 90 percent of the COVID tests are false positive. He said requiring young children to wear masks is difficult on them socially and emotionally.

Nicole Lively, via an e-mail, asked that the mask mandate be amended to require only those 9 and older to wear face coverings.

Michael Covato of Bird Rides Inc., via an e-mail, reported that his company was the first to offer shared electric scooters and is now one of the largest shared electric scooter companies in the world. He discussed benefits, positive experiences and education. Mr. Covato stated he believes Lewiston deserves a company that is interested in working collaboratively with the city and encouraged a partnership.

IV. PRESENTATIONS AND PUBLIC HEARINGS

A. 2020 AUDIT PRESENTATION: *Brief overview of the FY'20 audit as presented by Presnell Gage*

Ms. Dawn Aliverti, Presnell Gage, reported that her company has gone through the financial statements of the city in detail with the Audit Committee, as

well as presented the audit to the Council at a meeting earlier in the day. The review is performed in accordance with generally accepted accounting principles. The Comprehensive Annual Financial Report contains three opinions from Presnell Gage: first is on the financial statements as a whole; second is over the city's internal control processes; and third is over the federal funding that the city receives. All three opinions were that each were unmodified or clean reports.

Councilor Bradbury asked if Presnell Gage was advised of a formal legal opinion prepared by the City Attorney regarding the city violating its own city code. He noted that the letter questioned the legality of the street impact fund as well as a failure to pay for water for the golf course. Ms. Aliverti replied they received a letter from the City Attorney addressing any concerns that may be potential liabilities and needed to be recorded in the financial statements. However, they did not receive the particular letter mentioned by Councilor Bradbury.

B. FINANCIAL REPORT - JANUARY 2021: Report provided by Administrative Services Director Marsh in accordance with Idaho Code 50-208 - No oral report

Councilor Bradbury said the financial report indicates there is \$900,000 in the budget for property improvements and questioned what this money has been used for. Administrative Services Director Marsh responded that the fund contains money set aside for construction of a future fire station and \$190,000 each year for building improvements. The monies are used to fix windows, repave parking lots, etc.

Mr. Bradbury then noted that the Economic Development Fund was budgeted for \$200,000, but the account contains \$390,000. He questioned the use for the funding. Mr. Marsh replied the allocation of CDBG funding is larger than originally anticipated due to additional CARES Act funding received. He indicated he would have Community Development staff provide Mr. Bradbury with a breakdown of expenditures.

C. PUBLIC HEARING - TRANSPORTATION PLAN: Accepting testimony on the potential adoption of the City of Lewiston 2020 Transportation Plan (D. Johnson)

It was noted by Mayor Collins that this was the time and place advertised for the public hearing regarding potential adoption of the 2020 Transportation Plan. He asked that a staff report be provided.

City Engineer Johnson provided a Power Point presentation on the 2020 Transportation Plan, a document that has been in the works for over a year. Before the plan even began staff took surveys to the public to see what they would like for the future of Lewiston. The project team for the Plan consisted of Shannon Grow,

Alannah Bailey, Dustin Johnson, David Witthaus, Shea Suski and Kayla Kruse. There was also a steering committee as well as a stakeholder team who participated in the Plan's creation.

Explaining a Transportation Plan, Mr. Johnson explained it is an evaluation of the existing transportation network as well as an analysis of future transportation needs and it will serve the Transportation Chapter of the Lewiston Comprehensive Plan. After going through all of the surveys, the goals determined were to maintain and promote a safe transportation system for all users, to improve livability while addressing the needs of all transportation modes, to encourage economic growth and vitality, to attain buy-in and consensus from the community and stakeholders, and to develop partnerships and leverage funding opportunities.

Interim Public Works Director Johnson said the proposed plan is 217 pages and is a compilation of 20 previous studies or plans. New concepts that were introduced were project prioritization criteria, a public participation guide and the Transportation Capital Improvement Plan. Mr. Johnson showed visuals of safety hotspots and pavement preservation needs.

Continuing, Mr. Johnson noted that the Transportation Improvement Plan will replace the LTIP. It will be updated and approved by the City Council on an annual basis and encourages public input. Capital projects within the plan will be funded by local funds (property tax, gas tax, franchise), STP Funds (Surface Transportation Program), TAP (Transportation Alternative Program); FLAP (Federal Lands Access Program); LHSIP (Local Highway Safety Improvement Program), and ADA Curb Ramps (ITD ramps only). The last four funding possibilities are competitive and cannot be counted on until potentially awarded.

Mr. Johnson provided a list of the top 25 CIP projects beginning with Bryden, 4th to 7th Streets, and ending with Central school area sidewalks. He noted that the order of completion will vary depending on funding, with Snake River Avenue, Main to 11th, not expected to begin until 2041.

With regard to public comment, Interim Public Works Director Johnson noted that four general comments were received from Beautiful Downtown Lewiston with regard to project organization, ADA accessibility, bike routes and pedestrian access.

Finally, Mr. Johnson indicated that staffs' recommendations this evening are to review and consider the public comment, amend the Plan as necessary and adopt the 2020 Transportation Plan and CIP.

Councilor Blakey noted that the list of projects is extremely long, time consuming and expensive. If the city had the ability to contribute additional funding to a project, could the time in which other projects get completed be

speeded up. Mr. Johnson explained that if the city could bring \$500,000 to the table as local match on a \$1 million project, then it could be turned over quicker. Everybody gets a piece of the pie when it comes to grant funding for projects. If a city eats less of the pie, then they can get more projects done.

Mayor Collins requested testimony either in favor or in opposition of the request.

The following comments were received via e-mail and were read into the record:

Luana Frederick said she believes the traffic flow along Bryden would flow better if both Bryden and Burrell Avenues were one-way, similar to what was done in Moscow.

Sue Somers stated that Lewiston's topography is not bike friendly. Individuals can ride along the levee system, but biking for transportation is not practical or safe and should not be promoted.

There being no further comments, Mayor Collins closed the public hearing.

D. PUBLIC HEARING - TRANSPORTATION CHAPTER WITHIN THE COMPREHENSIVE PLAN: *Accepting testimony on the replacement of content in Chapter 10 (Transportation) of the Lewiston Comprehensive Plan with content in Chapters 1, 3, 4 and 5 and Appendix A from the 2020 Lewiston Transportation Plan*

Mayor Collins announced that tonight was the time and place advertised for the public hearing regarding the Transportation Chapter within the Comprehensive Plan. He requested a staff report.

City Planner Plaskon reported that it is a requirement of all cities and counties within the State of Idaho to have a Comprehensive Plan. It is the duty of the Planning & Zoning Commission to conduct a comprehensive planning process designed to prepare, implement, review and update the Plan. One planning component is transportation. Continuing, Mr. Plaskon explained the current City of Lewiston Comprehensive Plan transportation component consists of a macro phase written in 1996 and a micro phase written in 1998. Therefore, the data contained therein is no longer relevant and the goals, objectives and transportation improvement projects have either been completed or are currently in process of being completed. As a result, new transportation planning data, goals and objectives are needed. With the implementation of a new Transportation Plan to be used for transportation improvement project creation and implementation, Chapters 1, 3, 4 and 5 and Appendix A are appropriate to also serve as the new transportation component of the Comprehensive Plan.

Mayor Collins requested testimony either in support or against the proposal. There being none, he closed the hearing.

E. PUBLIC HEARING - ZNC20-000008: *Accepting testimony on a zone change application for 3.28 acres of land at 1101, 1127, 1203, 1207 and 1225 Snake River Avenue from M-1 Light Industrial to C-4 General Commercial*

It was reported by Mayor Collins that this was the time and place advertised for the public hearing regarding ZNC20-000008. He asked that a staff report be provided.

Assistant Planner Hollingshead explained this is a request to rezone 3.28 acres located along Snake River Avenue (several parcels owned by the applicants and other property owners) from Light Industrial (M-1) to the General Commercial (C-4) Zone. The 6 subject properties make up approximately 555 linear feet of Snake River Avenue street frontage and are in close proximity to Kiwanis Park and the levee trail system. The existing businesses do not require the M-1 Zone to continue operating. The existing M-1 Zone does not fit with the future land designation of Commercial as well as the C-4 General Commercial Zone does. A move to the C-4 Zone would allow for a larger mix of businesses that would be more in line with the future goals of the waterfront plan and the goal to phase out industrial uses along Snake River Avenue as stated within the Comprehensive Plan. The C-4 zoning designation is also more compatible with the adjacent residential neighborhood than the current M-1 zoning designation as it eliminates manufacturing, processing, commercial and industrial laundry and other uses not appropriate adjacent to residential areas. C-4 zoning would also allow for residential units on the second story of buildings, potentially increasing the housing stock.

Continuing, Ms. Hollingshead noted the Comprehensive Plan states, "There is a unique opportunity to complement them all with a mix of medium to high density residential, retail and professional office, commercial and recreational uses. Establishing a mix of recreational, water sport related business, retail, dining, and residential land uses in this sub-area would turn it into a destination for residents and visitors and could add a vibrant night life as well,". The C-4 Zone would allow for this mix of uses to happen.

Councilor Blakey asked if improvements in this area would require sidewalk installation/upgrades or a fee in lieu of. Ms. Hollingshead explained that a zone change does not require frontage improvements; development is what sparks improvements.

Councilor Kelly asked if lighting improvements would also be required through development. Assistant Planner Hollingshead said she believes so, noting

that it is hoped that zone changes spur development, though their purpose is merely to change the available uses allowed on the property.

Applicant Travis Knox said that he hopes future development can bring safe sidewalks and additional lighting to the park and the dikes areas. Further, the Idaho Transportation Department has some preliminary plans in place for safe routes to the dikes and skate park and it would be great if the zone change could assist in moving those plans forward.

Mr. Collins asked if there was any testimony, either in favor or against the proposed Zone Change request. There was none and the hearing was closed.

With council's permission, Mayor Collins reopened the Transportation Plan Public Hearing as an individual came in late to provide testimony.

Ken Kraun first expressed concern that the councilors were attending the meeting virtually rather than in person. He urged the Council to concentrate their money and efforts on connector streets, suggesting a high tax be placed on studded tires to assist with funding. He questioned the need for a three-foot median between properties and streets, noting this only provides an area for weeds to grow. Mr. Kraun also expressed concern for the sidewalk at Winco, noting that people have to walk in the weeds and gravel. He said he believes bike routes should be a low priority and money should be focused on streets.

Ms. Johanna Frank emphasized the dangerous steps that run from Pioneer Park to the downtown area.

Mayor Collins then closed the public hearing.

F. PUBLIC HEARING - ZA-04-20: Accepting testimony on a proposal to amend Lewiston City Code, Chapter 37, Zoning, to allow any use conducted by a private company or a nonprofit organization that is substantially similar to a public or semi-public use various zoning districts

Stating that this was the time and place advertised for the public hearing regarding ZA-04-20, Mayor Collins opened the hearing and requested a report from staff.

City Planner Plaskon reported that PACT EMS, a private company that provides emergency medical transport services to local emergency health care facilities, wanted to locate a station in the M-1 Zone in Lewiston. This zone allows such service by a public agency; however, PACT EMS is not a public agency. This proposal is to amend the Zoning Code to allow private companies and non-profit organizations that provide services substantially the same as or substantially similar to a use normally conducted by a "public" or "semi-public" agency in

various zoning districts, either by right or by conditional use permit, as allowed for “public” and “semi-public” uses. Fire Chief Myklebust has reviewed the matter and indicated that PACT EMS does not provide direct competition to the Lewiston Fire Department and did not express opposition to this code amendment.

City Planner Plaskon reported that PACT EMS, a private company that provides emergency medical transport services to local emergency health care facilities, wanted to locate a station in the M-1 Zone in Lewiston. This zone allows such service by a public agency; however, PACT EMS is not a public agency. This proposal is to amend the Zoning Code to allow private companies and non-profit organizations that provide services substantially the same as or substantially similar to a use normally conducted by a “public” or “semi-public” agency in various zoning districts, either by right or by conditional use permit, as allowed for “public” and “semi-public” uses.

There was no testimony provided upon a request made by Mayor Collins.

V. CONSENT AGENDA

Mayor Collins explained that all items on the Consent Agenda are considered routine by the Council and will be enacted by one motion. There will be no separate discussion on these issues unless a Councilor so requests, in which case the item will be removed from the Consent Agenda and considered on the Active Agenda under “Items Moved from the Consent Agenda”.

Councilors Blakey and Kelly moved and seconded, respectively, adoption of the Consent Agenda. *ROLL CALL VOTE: VOTING AYE: Collins; Schroeder; Blakey; Bradbury; Kelly; Miller. VOTING NAY: None. EXCUSED: Pernsteiner.*

- A. CITY COUNCIL MEETING MINUTES: 01/21/21 Special; 02/01/21 Work Session; 02/08/21 Regular – Action Item
- B. ADVISORY BOARD AND COMMISSION MEETING MINUTES: 02/03/21 Parks & Recreation Commission; 01/13/21 and 01/27/21 Planning & Zoning Commission – Action Item
- C. RESOLUTION 2021-10: Considering authorizing the destruction of certain Human Resources Department records – Action Item
- D. VOUCHERS PAYABLE: 01/22/21 through 02/04/21 - \$924,719.98 - Action Item

VI. ACTIVE AGENDA

- A. ORDINANCES

1. **First Readings**

- a. **Ordinance 4799**: *Amending various sections in Chapter 37 of the Lewiston City Code related to public uses, commercial uses, and manufacturing uses – Action Item (Plaskon)*

A motion was made by Councilor Blakey to read Ordinance 4799 for the first time by title only, with a second provided by Mayor Pro Tem Schroeder. The motion carried 6 to 0, with Councilor Pernsteiner excused.

ORDINANCE 4799: “AN ORDINANCE OF THE CITY OF LEWISTON AMENDING VARIOUS SECTIONS IN CHAPTER 37 OF THE LEWISTON CITY CODE RELATED TO PUBLIC USES, COMMERCIAL USES, AND MANUFACTURING USES; AND PROVIDING AN EFFECTIVE DATE”

- b. **Ordinance 4805**: *Implementing the City Council’s decision in ZNC20-000008, declaring that certain real property be removed from the Light Industrial (M-1) Zone and included in the General Commercial (C-4) Zone – Action Item (Hollingshead)*

Upon a motion and second from Councilor Blakey and Mayor Pro Tem Schroeder, respectively, Ordinance 4805 was read for the first time with a vote of 6 to 0, with Councilor Pernsteiner excused.

ORDINANCE 4805: “AN ORDINANCE OF THE CITY OF LEWISTON IMPLEMENTING THE CITY COUNCIL’S DECISION IN ZNC20-000008, DECLARING THAT CERTAIN REAL PROPERTY BE REMOVED FROM THE LIGHT INDUSTRIAL (M-1) ZONE AND INCLUDED IN THE GENERAL COMMERCIAL (C-4) ZONE; AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF LEWISTON; AND PROVIDING AN EFFECTIVE DATE”

2. **Second and Third Readings**

- a. **Ordinance 4802**: *Implementing the City Council’s decision in ANX20-000002 to annex land into the Lewiston city limits – Action Item (Hollingshead)*

Councilor Kelly moved and Mayor Pro Tem Schroeder seconded to combine the second and third readings and to waive the third reading in full of Ordinance 4802. There were no objections and the motion carried 6 to 0, with Councilor Pernsteiner excused.

A motion was offered by Mayor Pro Tem Schroeder to read Ordinance 4802 for the first time by title only. Councilor Blakey seconded. The motion carried with 6 ayes, and Councilor Pernsteiner excused.

ORDINANCE 4802: "AN ORDINANCE OF THE CITY OF LEWISTON IMPLEMENTING THE CITY COUNCIL'S DECISION IN ANX20-000002 TO ANNEX LAND INTO THE LEWISTON CITY LIMITS, AND PROVIDING AN EFFECTIVE DATE"

- B.** RESOLUTION 2021-2: *Considering implementing the City Council's decision in CPA20-000004, amending two Neighborhood Number Six – Central Orchards maps of Chapter 6.6 of Lewiston's Comprehensive Land Use Plan – Action Item (Hollingshead)*

Mayor Pro Tem Schroeder provided a motion to approve Resolution 2021-2. Councilor Kelly offered a second. *ROLL CALL VOTE: VOTING AYE: Collins; Schroeder; Blakey; Bradbury; Kelly; Miller. VOTING NAY: None. EXCUSED: Pernsteiner.*

3. Second and Third Readings

- a.** Ordinance 4803: *Implementing the City Council's decision in ZNC20-000006, declaring that certain newly-annexed real property be included in the City of Lewiston Planned Unit Development (PUD) Zone; amending the official zoning map and approving the Northeast Crossing Phase 4 Planned Unit Development Agreement between the city and DK Holdings, LLC – Action Item (Hollingshead)*

It was moved and seconded by Mayor Pro Tem Schroeder and Councilor Blakey to combine the second and third readings and to waive the third reading in full of Ordinance 4803. The motion carried 6 to 0, with Councilor Pernsteiner excused.

A motion was then made by Mayor Pro Tem Schroeder to approve the second and third readings of Ordinance 4803 by title only. Councilor Blakey provided the second. With no objections, the motion carried 6 to 0, with Councilor Pernsteiner excused.

ORDINANCE 4803: "AN ORDINANCE OF THE CITY OF LEWISTON IMPLEMENTING THE CITY COUNCIL'S DECISION IN ZNC20-000006, DECLARING THAT CERTAIN NEWLY-ANNEXED REAL PROPERTY BE INCLUDED II THE CITY OF LEWISTON PLANNED UNIT DEVELOPMENT (PUD) ZONE; AMENDING THE

OFFICIAL ZONING MAP OF THE CITY OF LEWISTON;
APPROVING THE NORTHEAST CROSSING PHASE 4 PLANNED
UNIT DEVELOPMENT AGREEMENT BETWEEN THE CITY OF
LEWISTON AND DK HOLDINGS, LLC; AND PROVIDING AN
EFFECTIVE DATE”

- b. **Ordinance 4804**: *Amending Section 39-1 of the Lewiston City Code to update the City of Lewiston Area of City Impact Boundary Map - Action Item (Hollingshead)*

A motion and second were offered by Councilor Bradbury and Mayor Pro Tem Schroeder to combine the second and third readings and waive the third reading in full. The motion carried 6 to 0, with Councilor Pernsteiner excused.

A motion was then made by Mayor Pro Tem Schroeder to approve the second and third readings of Ordinance 4804. Councilor Blakey offered a second and the motion carried 6 to 0, with Councilor Pernsteiner excused.

ORDINANCE 4804: “AN ORDINANCE OF THE CITY OF LEWISTON AMENDING SECTION 39-1 OF THE LEWISTON CITY CODE TO UPDATE THE CITY OF LEWISTON AREA OF CITY IMPACT BOUNDARY MAP; AND PROVIDING AN EFFECTIVE DATE”

4. **Adoption and Approval of Ordinance Summaries**

- a. **Ordinance 4802** - Action Item
- b. **Ordinance 4803** - Action Item
- c. **Ordinance 4804** - Action Item

Upon a motion and second from Councilor Bradbury and Mayor Pro Tem Schroeder, respectively, Ordinances 4802, 4803 and 4804 and the related Ordinance Summaries were adopted. *ROLL CALL VOTE: VOTING AYE: Collins; Schroeder; Blakey; Bradbury; Kelly; Miller. VOTING NAY: None. EXCUSED: Pernsteiner.*

- C. **REASONED STATEMENT - ZNC20-000006**: *Considering approving the Reasoned Statement for ZNC20-000006, DK Holdings, LLC - Action Item (Hollingshead)*

A motion was made and seconded by Mayor Pro Tem Schroeder and Councilor Bradbury to approve the Reasoned Statement for ZNC20-000006. There were no objections and it carried 6 to 0, with Councilor Pernsteiner excused.

D. RESOLUTION 2021-12: *Adopting the City of Lewiston 2020 Transportation Plan – Action Item*

Mayor Pro Tem Schroeder moved to approve and Councilor Blakey seconded the motion.

Councilor Blakey asked if the Transportation Plan is required in order to obtain state or federal funding. Interim Public Works Director Johnson said he doesn't believe it is required, but it does set priorities and provides a framework to move forward. Many times grant applications request a copy of the Capital Improvement Plan.

ROLL CALL VOTE: VOTING AYE: Collins; Schroeder; Blakey; Bradbury; Kelly; Miller. VOTING NAY: None. EXCUSED: Pernsteiner.

E. RESOLUTION 2021-7: *Considering implementing the City Council's decision in CPA21-000001, replacing the content in Chapter 10 (Transportation) of Lewiston's Comprehensive Plan with the content in Chapters 1, 3, 4 and 5 and Appendix A from the 2020 Lewiston Transportation Plan – Action Item (Plaskon)*

It was moved by Mayor Pro Tem Schroeder and seconded by Councilor Kelly to approve Resolution 2021-7.

Councilor Bradbury stated he has never been in a less pedestrian friendly city as Lewiston with regard to sidewalks and crosswalks. He said he believes the Council does not have their priorities straight.

ROLL CALL VOTE: VOTING AYE: Collins; Schroeder; Blakey; Bradbury; Kelly; Miller. VOTING NAY: None. EXCUSED: Pernsteiner.

F. SANITARY DISPOSAL, INC. RECYCLING CONTRACT – SECOND AMENDMENT: *Considering approving the Amendment to extend the Recycling contract between the City of Lewiston and Sanitary Disposal, Inc. – Action Item (Davies)*

Public Works Director Davies explained that Council has discussed the recycling contract at several work sessions and recommended staff work with SDI to renegotiate the existing contract. Due to COVID-19, scheduling conflicts and review of options, things are moving slower than expected. At

the December 14, 2020, regular meeting, the Council approved an extension to March 31, 2021.

Continuing, Mr. Davies reported that per Section I.2.A of the existing Recycling contract, negotiations and any extension to the agreement were to be completed prior to December 31, 2020, which happened on December 14, 2020. Public Works recommends an amendment to the Recycling contract to again extend the date to July 31, 2021. There are no additional impacts this proposed action would have on the city budget or personnel.

In response to comments offered by Councilor Bradbury, City Manager Nygaard explained that now may not be the right time to determine if there is economic viability in recycling as the shipping containers are not able to process at this time. Once they again are in service, the market may return.

Public Works Director Davies reported that the current recycling contract expires on September 30, 2021, and there may not be time to do an analysis. He explained that if Council would like to measure the additional costs that the city is paying for the process of recycling versus just putting those items into the landfill, there will be winners and losers in that with the ratepayers. Those currently using small garbage carts would have to move to larger carts which would increase their rates more than the current cost of recycling. SDI has indicated that 50 to 60 percent of Lewiston residents currently recycle. That would mean that same 50 to 60 percent would see an increase in their garbage rates.

A motion and second were then made by Mayor Pro Tem Schroeder and Councilor Miller to approve the Second Amendment to the "Recyclable Materials, Curbside Collection, Processing, and Marketing Contract" between the City and Sanitary Disposal, Inc. *ROLL CALL VOTE: VOTING AYE: Collins; Schroeder; Blakey; Kelly; Miller. VOTING NAY: Bradbury. EXCUSED: Pernsteiner.*

- G. BID AWARD: IFB-21-007 - 2020 WASTEWATER IMPROVEMENT PROJECT: LINES A, B, C, D & E: Considering award of the bid to Titan Technologies, Inc., in the amount of \$649,236.50 - Action Item (Kaufman)**

A motion to award IFB-21-007 to Titan Technologies, Inc., was made by Mayor Pro Tem Schroeder and seconded by Councilor Blakey. *ROLL CALL VOTE: VOTING AYE: Collins; Schroeder; Blakey; Bradbury; Kelly; Miller. VOTING NAY: None. EXCUSED: Pernsteiner.*

- H. RFP AWARDS/REJECTION: RFP-21-005 CITY VEHICLES: 1) Considering rejecting all proposals for the ¾-ton pickup with utility body and authorizing**

purchase of a 1-ton cab and chassis with utility body by piggybacking the State contract or City of Boise contract and 2) considering awarding all remaining vehicles for RFP-21-005, including trade-ins and options, to Rogers CDJR (Lewiston, Idaho) in the total amount of \$295,351 – Action Item (Schwank)

Councilor Blakey asked if bid packets are provided to out of town dealers. Purchasing Agent Schwank reported that dealers have kind of an unwritten agreement that they will not intrude on each other's territory. She noted that the bid packets are located on the city's website and anybody can bid, but out of town companies never do. Continuing, she noted that when she first started with the City of Lewiston, she sent packets to surrounding cities, but because nobody from out of town ever responded, she started just putting them on the website. Councilor Miller said she sees it as a way to support local jobs and see the local economy grow.

Councilor Bradbury asked if he understands correctly that Rogers has been underbidding on a regular basis and that the city will no longer go out to bid? Ms. Schwank reported staff is not saying they will not go out to bid. She noted that vehicles go out for RFP every year and notices are sent to all local dealers. In year's past, Ford was always the lowest, but that has switched in the past few years to Dodge. Every few years this is taken back to the state contract to ensure the city is not paying an exorbitant amount for vehicles.

Councilor Kelly stated the four of the vehicles requested are two-wheel drive pickups. He asked if these were requested. Ms. Schwank explained that Fleet specifically asks the users what their needs are. The reason both four-wheel and two-wheel drive vehicles are offered is because in some models, the four-wheel drive is less expensive.

Mayor Pro Tem Schroeder moved to reject all proposals for the ¾-ton pickup with utility body and to award all remaining vehicles for RFP-21-005, including trade-ins and options, to Rogers CDJR. Councilor Blakey seconded the motion. *ROLL CALL VOTE: VOTING AYE: Collins; Schroeder; Blakey; Bradbury; Kelly; Miller. VOTING NAY: None. EXCUSED: Pernsteiner.*

I. ITEMS MOVED FROM THE CONSENT AGENDA – ACTION ITEM

There were no items moved from the Consent Agenda.

VII. UNFINISHED AND NEW BUSINESS

A. CITY COUNCILOR COMMENTS

Councilor Blakey thanked Chris Davies for his service to the city and the community. He has provided a lot of advice and has done a lot of work for the City of Lewiston. Mayor Collins agreed.

Councilor Bradbury indicated when he ran for City Council he campaigned on safety and healthcare. He encouraged reaching out to the healthcare community to help individuals experiencing mental issues.

Councilor Kelly also thanked Public Works Director Davies for his service to the city. He noted there was not a great deal of comment provided this evening on the Transportation Plan. With the public hearing fast approaching on the Stormwater Master Plan, he suggested staff advertise heavily to ensure the public is aware of their opportunity to comment. Finally, Mr. Kelly said with the weather improving, he hopes the Pickle ball courts will attract many people to the Valley.

Mayor Pro Tem Schroeder wished Mr. Davies the very best and noted that it has been a pleasure working with him. She encouraged everyone to get their COVID shots, noting that the process at SEL was a great experience. Everyone was extremely professional and they are doing a wonderful job. Ms. Schroeder indicated that Nicole Lively contacted her at home with regard to her children being unable to enunciate properly with the mask requirement in place. She said she would like to revisit this and perhaps have a speech therapist attend a meeting to share his/her professional opinion.

Councilor Miller shared some memories of Mr. Davies. She stated he has had a very impressive career and thanked him for choosing to serve the City of Lewiston.

B. CITY MANAGER COMMENTS

City Manager Nygaard also thanked Public Works Director Davies for his 17 years of service to the city and for showing him the ropes when he came on board as City Manager.

Mr. Nygaard noted that next Monday's Work Session would be held at the Library at 3:00 p.m. If the Council would like to attend in person, Library Director Johnson would be providing a brief tour of the new outdoor space along with her presentation.

C. ADVISORY BOARD AND COMMISSION APPOINTMENTS

Councilor Blakey indicated there has been a reappointment request for the Urban Renewal Agency.

Councilor Kelly announced there are currently two openings on the Parks and Recreation Board and encouraged anyone interested to apply.

D. AGENDA TOPICS - ACTION ITEM

There were no new topics offered for future discussion.

VIII. ADJOURNMENT

There being no further business to come before the Lewiston City Council, Councilor Blakey and Mayor Pro Tem Schroeder moved and seconded adjournment of the February 22, 2021, Regular Council Meeting at 7:51 p.m.

Kari Ravencroft, Recording Secretary

Date approved by City Council