

PARKS AND RECREATION ADVISORY COMMISSION  
REGULAR MEETING MINUTES  
WEDNESDAY FEBRUARY 17, 2021

**I. CALL TO ORDER**

PRESENT: Commissioners Jim Jenkins, Bill Rowland, Jill Carlson-Balmer, Larry Kopczynski, and Jim Kirk, also in attendance was Parks and Recreation Director Tim Barker.

ABSENT: Council Liaison Kevin Kelly

**II. CITIZEN COMMENTS**

No citizen comments.

**III. CONSENT AGENDA**

Commissioner Jenkins made a motion for acceptance of the Minutes from February 3, 2021 as presented, Commissioner Kopczynski seconded the motion, all approved.

**IV. PRESENTATIONS, COMMUNICATIONS, AND CORRESPONDENCE**

A. Department Staff Reports:

Commissioners were sent the monthly report for January 2021. No follow up questions.

B. Senior Nutrition Update:

No updates

**V. ACTIVE AGENDA**

A. Fees and Charges Policy Review and Discussion

Within the packet provided to the Commission was the current Fees and Charges Policy that has been in place for a number of years. Mr. Barker highlighted some of the areas he would like the Commission to consider for discussion. As the Commissioners worked through the policies Commissioner Kopczynski made a motion to strike the inclusion of department administrative costs from recreational programming as well as administrative expenses associated with rentals by other city departments, community or volunteer organizations where they provide staffing, Commissioner Rowland seconded the motion, all approved. The Commission after review decided no other changes were necessary to the document. Commissioner Jenkins made a motion to accept the Fees and Charges Policy with the approved amendment, Commissioner Kirk seconded the motion, all approved. Staff will make the changes to the Fees and Charges Policy and provide the Commission with a new copy once approved by the Lewiston City Council.

**VI. OLD BUSINESS**

Commissioner Kopczynski would like to see additional lighting or markings put up in the new interchange at the north end of 21<sup>st</sup> Street where the public come across to Locomotive Park during the Winter Spirit lighting season. There are two roads that need to be crossed and with the foot traffic during that season there seems to be greater potential of an accident. Winter Spirit is also continuing to pursue a more permanent concession stand solution Locomotive Park.

**VII. COUNCIL LIAISON COMMENTS**

No comments.

**VIII. NEXT MEETING**

Wednesday March 17<sup>th</sup> at the Lewiston Community Center 5:00PM.

**IX. ADJOURNMENT**

There being no further business the meeting was adjourned at 6:00 PM

Linda Rape  
Recording Secretary

February 24, 2021  
Date