

January 24, 2023

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The HISTORIC PRESERVATION COMMISSION Plaques Project Subcommittee met in the Bell Building Upstairs Conference Room at 215 "D" Street. Subcommittee member Boots called the meeting to order at 10:00 a.m.

Historic Preservation meetings are recorded live. To view the full video, go to <https://livestream.com/lewiston> and select City Events/Miscellaneous Events.

**I. CALL TO ORDER**

*COMMISSIONERS PRESENT:* Ged Randall; Leah Boots; Laurinda Riggs, Ed King

*COMMISSIONERS EXCUSED:* Peggy Heuskinveld, Subcommittee Chair;

*STAFF MEMBERS PRESENT:* Katie Hollingshead, Assistant Planner; Aaron Butler, IT

*CITY COUNCIL LIAISON PRESENT:* None

*GUESTS:* None

**II. CITIZEN COMMENTS**

None.

**III. NEW BUSINESS**

**1. PLAQUES PROJECT DISCUSSION**

Commissioner Boots reviewed the information for 13 of the plaques that she had completed and said that Mr. Branting had reviewed the information for accuracy and said those 13 were correct. Commissioner Boots said that since Chair Heuskinveld was stepping down from the subcommittee and wasn't able to complete her half of the plaque narratives, that she had started working on those and had rough drafts of seven (7) of the ten (10) remaining completed. Commissioner Boots will bring the rough drafts to the February 2, 2023 Historic Preservation Commission meeting to share with the full Commission.

Staff Hollingshead went over some rough drafts of the plaques with font sizes and styles and the Commission discussed how it might be best to lay out the type so that the QR code and the City seal would fit on the plaque with the narrative.

Commissioner Boots asked staff to find out from the IT department what format the information for the QR codes needed to be in so that if any of the information that Mr. Branting had provided needed to be reformatted, that there would be time for that to be completed.

The subcommittee discussed the language for the plaque at the territorial capital replica and working with the Nez Perce County Historical Society on a proper location for the plaque that wasn't on the building itself.

IV. **COMMISSIONER COMMENTS:** Commissioner Randall let the group know that today would be his last subcommittee meeting as his term with the Historic Preservation Commission was up at the end of January and he was not seeking a second term. Commissioner Randall said he really appreciated the work of the Commission and the preservation of Lewiston's history.

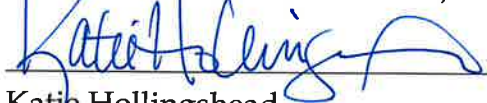
V. **STAFF-COMMISSION COMMUNICATIONS:**

The next meeting will be on February 13th, 2023.

VI. **ADJOURN**

There being no further business, Subcommittee member Boots asked for a motion to adjourn. Commissioners Randall and King moved and seconded, respectively to adjourn the meeting of the Historic Preservation Commission Plaques Project Subcommittee at approximately 10:31 a.m. Motion passed 4-0.

RESPECTFULLY SUBMITTED,



Katie Hollingshead  
Recording Secretary



Chairperson or Acting Chairperson  
Historic Preservation Commission

Approved this 2nd day of February, 2023.