

PARKS AND RECREATION ADVISORY COMMISSION
REGULAR MEETING MINUTES
WEDNESDAY JANUARY 16, 2019

I. CALL TO ORDER

PRESENT: Commissioners Jim Jenkins, Kris Konen, Jill Carlson-Balmer, Mike Spears, Bill Rowland and Larry Kopczynski. Also in attendance were Parks and Recreation Director Tim Barker and City of Lewiston Council Liaison Mayor Mike Collins.

ABSENT: All Commissioners present

II. CITIZEN COMMENTS

No citizen comments

III. CONSENT AGENDA

Commissioner Kopczynski entertained a motion for acceptance of the Minutes from November 28, 2018 as presented, Commissioner Konen made a motion to accept the minutes Commissioner Spears seconded the motion all approved.

IV. PRESENTATIONS, COMMUNICATIONS, AND CORRESPONDENCE

A. Department Staff Reports:

Commissioners were sent the monthly report for November and December 2018. No follow up questions.

B. Senior Nutrition Update:

The senior nutrition staff hosted another successful Christmas Dinner for a total of over 150 participants paid for in part by P1FCU.

Looking at our registration numbers and reimbursement amounts for this year, we are very high on Home Delivery meal counts and around average for our congregate meals. We will be needing to look for approximately \$15,000 in sponsorships to cover the loss in reimbursement funds from Area Agency on Aging for FY '19 based on the first 3 months of service we have provided this fiscal year.

V. ACTION ITEMS

A. New Business:

a. Park Fee Changes and Public Hearing

Along with Ordinance 4733 updates that we have discussed, we will be proposing new rates and changing some of the current rates that we charge for park reservations as well as alcohol permits. One of the handouts that you received outlines those proposed changes in what was previously approved by city council in 2008. Commissioner Jenkins made a motion to support as a Commission the proposed changes to code, Commissioner Rowland seconded the motion all approved.

b. Carnegie Library Lease

This lease has been in negotiations for quite some time and staff believes that we are getting close to having a final copy to present to City Council. The hope is that it will be ready for approval at the January 28th Council meeting. If it is not, it will get pushed back to the following agenda for the first meeting in February.

c. BDL Downtown Master Plan Project

The past two evenings Mr. Barker attended the Downtown Master Plan meeting to listen to the consultant's preliminary recommendations and public input. Items related to Parks and Recreation included, the need to provide a safe, accessible route between downtown and Normal Hill. Much of that conversation revolved around access along Pioneer Park and along the New 6th Street Stairs between Community Action and SJRMC. The other opportunity that was discussed that related to our department was that of the Twin City Foods site and potential park/greenspace/mixed use areas that could be on the property. Overall, Mr. Barker didn't feel like there were any earth-shattering ideas that haven't been mentioned before, but one positive that sounds like will come from their involvement, will be the consolidation of 11 different studies that had been prepared between 2011 and now. The consultants want to come up with a realistic plan that could be implemented over time with an emphasis on those items that they feel would need to be of higher priority.

d. Bryden Canyon Golf Course

Mr. Barker gave a brief history of the Bryden Canyon Golf Course contract. The course has been under contract with Jeff Briney and Golf Fun, Inc for the past 18 years. Fifteen of those years were under the original contract and the past 3 have been on a year-to-year agreement. We will be taking a look at evaluating how things have gone over the past 18 years, what has changed and what direction we want to go moving forward.

B. Old Business:

a. Strategic Planning

All departments have submitted their proposed strategic planning goals to the City Manager and City Council to review. They have a temporary meeting date with staff on February 23rd to move forward with the city's strategic plan prior to the start of budgeting.

b. Tri-Partnership Site Development Update

i. Partner progress and timeline for project

There was a handout of a project timeline and a brief explanation of the items listed.

ii. CEDA & JUB meetings

Mr. Barker met this week with CEDA to discuss next steps in moving forward after completion of the Feasibility Study. Mr. Barker also met with JUB to discuss the grading plan for the site based on the current layout of the site.

VI. CITY COUNCIL LIAISON COMMENTS

No Comments

VII. NEXT MEETING

Wednesday, February 20, 2019 5:00PM at the Lewiston Community Center

VII. ADJOURNMENT

There being no further business the meeting was adjourned around 6:30.

Linda Rape
Recording Secretary

January 23, 2019
Date