

January 6, 2022

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The HISTORIC PRESERVATION COMMISSION met in the Bell Building Upstairs Conference Room at 215 "D" Street. Chair Ross called the meeting to order at 10:06 a.m.

**Historic Preservation meetings are recorded live. To view the full video, go to <https://livestream.com/lewiston> and select City Events/Miscellaneous Events.**

**I. CALL TO ORDER**

*COMMISSIONERS PRESENT:* Dennis Ohrtman (Zoom @ 10:15 am); Ged Randall (Zoom); Vikky Ross (Zoom); Greg Follett, Vice Chair (in person); Laurinda Riggs (in person); Lisa Hasenoehrl (Zoom)

*COMMISSIONERS EXCUSED:* Leah Boots; Ed King; Peggy Heuskinveld

*STAFF MEMBERS PRESENT:* Aaron Butler, IT (remote); Katie Hollingshead, Assistant Planner;

*CITY COUNCIL LIAISON PRESENT:* None

*GUESTS:* None

**II. APPROVAL OF DECEMBER 2, 2021 REGULAR MEETING MINUTES**

Commissioner's Follett and Randall moved and seconded, respectively, to approve the December 2, 2021 regular meeting minutes. The motion passed 5-0 (Commissioner Ohrtman joined after the vote).

**III. CITIZEN COMMENTS**

None.

**IV. NEW BUSINESS**

**1. Introduction of New Commissioners:**

Newly appointed Commissioners Laurinda Riggs and Lisa Hasenoehrl introduced themselves to the group.

2. **ELECTION OF CHAIR AND VICE CHAIR OF THE HISTORIC PRESERVATION COMMISSION FOR THE CALENDAR YEAR 2022:** Vice Chair Follett nominated Vikky Ross as Chair for the 2022 Calendar Year and Commissioner Riggs provided the second. Commissioner Ross said that she would be pleased to serve as Chair again. Upon roll call, the vote was as follows:

|                         |     |
|-------------------------|-----|
| Commissioner Randall    | Aye |
| Commissioner Hasenoehrl | Aye |
| Commissioner Follett    | Aye |
| Commissioner Riggs      | Aye |
| Commissioner Ross       | Aye |

Chair Ross nominated Greg Follett as Vice Chair for the 2022 Calendar Year and Commissioner Randall provided the second. Upon roll call, the vote was as follows:

|                         |     |
|-------------------------|-----|
| Commissioner Randall    | Aye |
| Commissioner Hasenoehrl | Aye |
| Commissioner Ross       | Aye |
| Commissioner Riggs      | Aye |
| Commissioner Follett    | Aye |

## V. **OLD BUSINESS**

1. **UPDATE FROM THE PLAQUES COMMITTEE:** Staff Hollingshead reviewed the information provided in the packets regarding the quote from Fossil Industries and the mock up that Steven Branting had provided of a 12"x12" plaque. She then reviewed the draft of the grant application and asked the Commission to review the questions and to bring back edits or additional information to be added at the next meeting. Staff Hollingshead said she would like to delay a decision on which plaque the Commission would like to commit to for the grant application until Commissioner King is able to attend and provide the information regarding the type of plaque that he had been researching. Staff Hollingshead told the Commission that she would reach out to Commissioner King and ask that he bring the additional plaque information that he has been working on to the February meeting so that the Commission could vote on a style to move forward with.
2. **UPDATE FROM THE SIDEWALK VAULT COMMITTEE:** Staff Hollingshead directed the Commission to the email from Public Works Director, Dustin Johnson, that had been included in the meeting packet and let the Commission know that the

contract for the consultant had been awarded at the December 20, 2021 City Council meeting and that the data collection had begun. Public Works Director Johnson will let the Commission know when the public outreach portion will begin so that the Commission may participate.

3. **ORCHID AWARDS PLANNING:** Staff Hollingshead reviewed the updated press release and nomination forms, let the Commission know that the sponsorship had been secured from P1FCU for this year's awards. Ms. Hollingshead said that in past years the sponsorship money has been split half being spent on advertising and half on the event itself. Ms. Hollingshead asked the Commission for feedback on items such as location, chairs and tables, time of event, food and drink for the event and programs. The Commission discussed what had been done at past Orchid Awards and Chair Ross brought up forming a committee to take care of the day of items and set up.

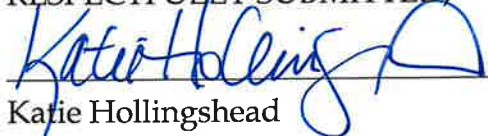
- VI. **COMMISSIONER COMMENTS:** Commissioner Ohrtman let the Commission know that the Nativity Collection Exhibit at the Nez Perce County Museum is on its last day today (January 6). Commissioner Ohrtman also let the Commission know that the Heritage House received a grant to improve the aviary at the house and return the windows in that room back to their original state. A grant was also secured to replace the retaining wall in front of the Heritage House and some large donor gifts were received by the Historical Society to install landscaping on the campus.

- VII. **STAFF-COMMISSION COMMUNICATIONS:** Staff Hollingshead queried the Commissioners for attendance at the February 3, 2022 meeting with all Commissioner's present planning to attend.

VIII. **ADJOURN**

There being no further business, Chair Ross adjourned the meeting of the Historic Preservation Commission at approximately 10:52 a.m.

RESPECTFULLY SUBMITTED,

  
Katie Hollingshead  
Recording Secretary

  
Chairperson or Acting Chairperson  
Historic Preservation Commission

Approved this 3rd day of February, 2022.

