

1. BID Agenda

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2. BID PACKET

Documents:

[9.22.22 BID PACKET.PDF](#)

**BUSINESS IMPROVEMENT DISTRICT ADVISORY
BOARD**

SPECIAL MEETING AGENDA

THURSDAY, SEPTEMBER 22, 2022

8:30 A.M.

**COMMUNITY DEVELOPMENT DEPARTMENT BUILDING,
SECOND FLOOR MEETING ROOM,
215 "D" STREET**

AS A MATTER OF PUBLIC SERVICE AND GOVERNMENTAL TRANSPARENCY, THIS MEETING MAY BE RECORDED, STREAMED LIVE AND/OR ACCESSED AT A LATER TIME. NOTE THAT THIS MAY INCLUDE VIDEO AND AUDIO OF ALL PERSONS PRESENT IN THE ROOM

Due to COVID-19 and Governor Little's Stage 4 Order (issued May 11, 2021), the number of people allowed to attend this meeting in-person will be based upon room capacity for 6-foot physical distancing. Seating will be available on a first-come, first-served basis. All others who wish to observe this meeting may watch and listen to the livestream on their own device(s) by visiting the City of Lewiston's Facebook page or the City's website at cityoflewiston.org. Persons attending this meeting are strongly encouraged to wear a face covering.

I. CALL TO ORDER

II. PUBLIC COMMENTS – An opportunity for citizens to address the Board with comments and/or questions. Citizens are asked to limit their time to three (3) minutes each. Comments and questions may be made by:

- ✓ Attending in-person
- ✓ Emailing comments and questions prior to the start of the meeting to lvontersch@cityoflewiston.org or dortiz@cityoflewiston.org
- ✓ Mailing written comments prior to the start of the meeting to Laura Von Tersch, PO Box 617, Lewiston, ID 83501
- ✓ Calling 208-746-1318 x 7265 and leaving your message. Your comments will then be forwarded to the Business Improvement District Advisory Board.

III. ADOPTION OF AUGUST 18, 2022 MINUTES (ACTION ITEM)

IV. DANCING CHILDREN & COYOTE STATUES – RECEIVED WITH WRONG COLOR (ACTION ITEM)

V. UNFINISHED AND NEW BUSINESS**A. BOARD MEMBERS****B. STAFF****i. NEED 3 NEW MEMBERS****VI. ADJOURN (ACTION ITEM)**

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August 18, 2022

THE BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD OF THE CITY OF LEWISTON, IDAHO, met in a regular meeting Thursday, August 18, 2022 at the Community Development Department Second Floor meeting room. The meeting was called to order at 8:38 a.m.

I. **CALL TO ORDER AND INTRODUCTION**

BOARD MEMBERS PRESENT: Wendy Price, Chair; Vikky Ross via Zoom; Doug Bauer; Dr. Dennis Ohrtman;

BOARD MEMBERS ABSENT: Daniel Haines; Joe Strohmaier, Vice Chair; Michael Follett;

STAFF MEMBERS PRESENT: Laura Von Tersch, Community Development Director; Dawn Ortiz, Community Development Specialist; Katie Hollingshead, Assistant City Planner; Melidna Rose, Grant Manager; Mayor Dan Johnson

OTHERS PRESENT: Brenda Morgan, Executive Director Beautiful Downtown Lewiston (BDL)

Board member Ohrtman requested to amend the agenda and add discussion on bronze statues being returned.

II. **PUBLIC COMMENTS**

None.

III. **ADOPTION OF MAY 26, 2022 MINUTES**

Board members, Bauer and Ohrtman moved and seconded, respectively, the adoption of the May 26, 2022 meeting minutes. The motion carried 4-0.

IV. **BRONZE STATUES RETURNED AND NOT TO STANDARDS (DISCUSSION)**

Board member Ohrtman stated the bronze statues have been returned and are not done correctly. The statues came back with the wrong color, patina and not bronzed. The artist's families are upset over the statues coming back changed.

After discussion board plans to have staff reach out to other city staff, contractors and the company working on statues to find out who all was involved of the approval and

drop off the statues. Board member Ohrtman will reach out to Sharon Grant and ask if she is willing to do an inspection of the statues with a description of what is wrong. A special meeting will be scheduled to discuss an action plan.

V. ACTIVITY REPORT (BDL ACTION ITEM)

Executive Director of Beautiful Downtown Lewiston, Brenda Morgan provided a handout that included banking activity, invoices and checks of items purchased for the past year, a pamphlet of the Loft Tours and plans for a proposed parklet. Ms. Morgan provided an update on the activities in progress or completed in reference to the 2021 Services Agreement, Duties of Service Provider. These activities include potential downtown playground, children's museum, and murals on downtown buildings. Working on educating business owners in downtown about vaults under sidewalks. Benches, trash receptacles and sunshades should arrive before the end of the year. Planters have been discontinued and need to reach out to different companies. Hot August Hoops was a success.

Brenda stated she has a meeting the City of Lewiston Finance Department, Community Development Director Laura Von Tersch and Presnell & Gage Representative next week.

VI. STATUS OF ADMINISTRATION AGREEMENT OF BID – CITY, BDL (ACTION ITEM)

Community Development Director Laura Von Tersch expressed her concerns and difficulty getting financial information from BDL's Executive Director. The terms of the agreement between BDL and the City of Lewiston are not being met. If these terms are not met, staff will recommend to the City Council a new administrator be provided or to stop providing monies.

Board members offered to help BDL in any way to assist with contract compliance.

VII. UNFINISHED AND NEW BUSINESS

A. BOARD MEMBERS

Board member Ohrtman stated Liberty Theater was vandalized, but they have who did it, Miranda Cabin will be moved shortly and he is not sure how long he will be part of the BID. He has been offered an opportunity to work with Idaho Agency on Aging. Due to possible meeting conflicts, he may not be able to make the BID meetings.

B. STAFF

A small discussion on board members' attendance and potential new board members.

VIII. ADJOURNMENT (ACTION ITEM)

There being no further business, Board members Bauer and Ross moved and seconded, respectively to adjourn. The motion carried 6-0 and the Business Improvement District adjourned at approximately 10:04 a.m.

RESPECTFULLY SUBMITTED,

ATTEST:

RECORDING SECRETARY

BID ADVISORY BOARD CHAIR

Approved this _____ day of _____, 2022.