

# Lewiston City Library – Board of Trustees Regular Meeting AGENDA



**Lewiston City Library | 411 D Street**  
**Event Space**  
**Wednesday, March 17, 2021**  
**5:00pm**

Due to COVID-19 and Governor Little's Stage 3 Order (issued February 2, 2021), the number of people allowed to attend this meeting in-person will be limited to a maximum of 50, or a lesser number based upon room capacity for 6-foot physical distancing. Seating will be available on a first-come, first-served basis. Persons attending this meeting will be required to wear a face covering, as mandated by City of Lewiston Public Health Emergency Order No. 21-03.

Comments may be made: (1) in-person, (2) by emailing the Director at [ljohnson@cityoflewiston.org](mailto:ljohnson@cityoflewiston.org), or (3) by calling (208) 798-2525 and leaving a message. Comments submitted by email or phone will be forwarded to the Library Board of Trustees. If you would like your comment to be read out loud during the meeting, please so indicate in your message. Members of the public who wish to provide in person comment, but who are unable to secure a seat in the designated meeting space and/or overflow room(s) due to occupancy or gathering limits, will be rotated in and out of the designated meeting space in order to provide comment.

Submit written comments by mail to Lynn Johnson, 411 D Street Lewiston, ID 83501.

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1. Call to Order
2. Recognition of Visitors
3. Approval of Additions or Deletions to the Agenda
4. Public Comment & Correspondence
5. City of Lewiston Council Report
6. Library Foundation Report
7. Consent Agenda - Action Item
  - a. Approval of Minutes of Previous Meeting: February 17, 2021
  - b. Review of Statistical Report
  - c. Approval of Statement of Expenses
8. Committee Reports
9. Director's Report
  - a. Staff Member Introduction
  - b. Approval of New Lead Assistant
  - c. FY 22 - 23 Budget
  - d. Best Practices - Services & Programming
  - e. Request for Use of Library Space
  - f. Letter of Appreciation

10. Unfinished Business

- a. Request for Funds from Foundation for Rooftop Project - Action Item
- b. Approval of Moving Funds from Trust to Capital Cash Accounts - Action Item
- c. Approval of Rooftop Construction Project Expenses - Action Item
- d. Acceptance of North East Window Repair Quote - Action Item
- e. Items moved from Consent Agenda - Action Item

11. New Business

- a. First Reading of Security Camera Policy - Action Item
- b. Draft Job Description for Library Board Members - Action Item

12. Schedule of Upcoming Meetings

- a. Regular Meeting: March 17, 2021
- b. Regular Meeting: April 21, 2021

13. Adjournment

*The City of Lewiston is committed to providing access and reasonable accommodation in its services, programs, and activities and encourages qualified persons with disabilities to participate. If you anticipate needing any type of accommodation or have questions about the physical access provided at this meeting, please contact the meeting coordinator at least forty-eight (48) hours in advance of the meeting at: Bruno Alvino 208-798-2525*