



Outdoor Eating Facility License Application

(serving alcoholic beverages)

New Application Renewal

Office Use Only-Do Not Write in This Area			
	Approved	Denied	Date
ComDev	_____	_____	_____
Building	_____	_____	_____
PubWork	_____	_____	_____
Health	_____	_____	_____
Police	_____	_____	_____

Complete this application and return with required documentation listed on checklist to: City of Lewiston, Community Development, 215 "D" Street or PO Box 617, Lewiston, ID 83501. **License Term: License expires December 31 following the date of issuance.**

Business Information:

Business Name: _____ Business Ph: (____) _____
 Business Location: _____ Business Fax: (____) _____
 Business Mailing Address: _____ City: _____ St: _____ Zip: _____
 Contact Person for Business: (*person's name*) _____ Ph: _____

Outdoor Eating Facility Information:

Will your outdoor eating area be located on private property or city right-of-way? _____
 Is 60% or more of your gross retail sales from the sale of food and non alcoholic beverages? Yes ___
 No ___
 Number of outdoor seats: _____
 Will your outdoor eating area extend beyond the side walls of the principal business? Yes ___ No ___
 Will outdoor furniture or fencing be permanently affixed to sidewalk? Yes ___ No ___
 Will outdoor furniture include umbrellas? Yes ___ No ___

Application Review Fee:

Refer to the Business & Occupation Fee Schedule Application Review Fee* \$ _____
 *An application review fee is paid at time of application submittal; following approval of the application a license fee will be due.

Signature:

I certify the information provided on this application is true and correct.
 Signature of Owner or Agent: _____
 Title: _____ Date: _____

Incomplete applications will not be accepted.

Application Checklist:

(For Office Use)

	Application form completed and signed.	
	Hold Harmless Agreement (required for use of right-of-way only)	
	Right of Way Permit (required for use of right-of-way only)	
	Application Review Fee (refer to the Business & Occupation Fee Schedule)	
	Site Plan Map showing measurements from walls and curbs, distance left open for Pedestrians or customers, location of tables, chairs, fences, and space beyond side walls, other obstructions such as light poles, sign poles, building fronts, trees, permanent or non permanent street furniture or any other pertinent obstacles.	
	Diagram with containment plan showing materials and placement.	
	If the outdoor eating area extends beyond the side walls of the principal business, Written approval of the adjacent property owner(s) required.	
	A copy of amended floor plan submitted to the State of Idaho Alcohol Beverage Control to include this area on state alcohol license.	
	License Fee (paid upon approval of application)	